

## HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL  
Tel/Fax No: 01474 709441  
E mail [mail@hartleyparishcouncil.com](mailto:mail@hartleyparishcouncil.com)

17<sup>th</sup> March 2010

Dear Councillor

You are invited to attend a meeting of the Burial Grounds and Gardens of Remembrance Committee to be held on **23<sup>rd</sup> March 2010** commencing at **6.00 p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

**Julie Hoad**  
Proper Officer

A visual inspection of the Burial Ground, Gardens of Remembrance and the Closed Church yard will take place at **on 23<sup>rd</sup> March 2010 at 5.30 p.m.**

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### AGENDA

#### **1. Apologies for absence**

To receive apologies for absence.

#### **2. Declarations of Interest**

To receive Members' declarations of interest.

#### **3. Minutes**

To approve the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 4<sup>th</sup> February 2010 as a correct record. (Annexed).

#### **4. Financial Report**

To receive and note a financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 17<sup>th</sup> March 2010. (Annexed).

*Background document*

*Financial report dated 17<sup>th</sup> March 2010.*

#### **5. Burial Ground**

(a) To consider any matters arising from the visual inspection.

(b) To consider a quotation in respect of the provision of paving slabs upto and under the 2 no dustbins located next to the Garden of Remembrance.

(c) To consider amendments to the rules and regulations relating to Hartley Burial Ground to allow gardens to be maintained on graves until such time as grave owners are no longer able to maintain their garden.

Background document

*Draft amendments to the rules and regulations relating to Hartley Burial Ground*

(d) To consider an application to erect a memorial on the grave of the late Lovena Devi Finch (g. 318).

## **6. Garden of Remembrance**

(a) To consider any matters arising from the visual inspection.

(b) To consider a request to place a bronze plaque on the memorial wall surrounding the Garden of Remembrance even though the deceased's ashes are not interred in either the old Garden of Remembrance or the new Garden of Remembrance. Alternatively the family have asked if the Council would allow half of the deceased ashes to be interred in the new Garden of Remembrance. The deceased, at the time of death, resided in Gorsewood Road.

(c) To consider quotations received in respect of repairs to the paving slabs in the Garden of Remembrance.

## **7. New Garden of Remembrance**

To consider any matters arising from the visual inspection.

## **8. Closed Church Yard**

To consider any matters arising from the visual inspection.

## **9. Memorial Safety Programme and Testing Policy**

To note that the inspection and testing of memorials in Hartley Burial Ground commences on 7<sup>th</sup> April 2010.

The consultant estimates the inspection and testing process should take two days to complete. All the graves owners have been advised of the impending works and offered the opportunity to attend an open morning between 10:00 and noon on 7th April 2010 to witness a demonstration of the procedures to be adopted.

## **10. New Burial Ground**

To consider quotations received in respect of the preparation of the ground to establish the new Burial Ground.

The Clerk has been advised of a problem with rabbits on Manor Field which is particularly prevalent on that section of the land earmarked for use as the new Burial Ground. A paper drafted by Natural England on rabbit management is annexed for Members' information.

Background document

*Specification of works*

*Rabbits – management options for preventing damage*

## **11. Parking**

To consider a complaint from a resident regarding parking outside All Saints Church, Church Road.

## 12. Request for a photo plaque

To consider a report drafted by Mr Shipston in respect of Hartley Parish Council's rule prohibiting the fitting of photo plaques on memorials in Hartley Burial Ground.

Background document

*Report from Mr Shipston dated 8<sup>th</sup> March 2010*

## 13. Date of the next meeting

### List of circulated documents

1. Minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 4<sup>th</sup> February 2010.
2. Financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 17<sup>th</sup> March 2010.
3. Rabbits – management options for preventing damage
4. Report from Mr Shipston 8<sup>th</sup> March 2010

#### Committee membership

Cllr A Barnett  
Cllr R Coates  
Cllr Mr J Minns  
Cllr Mr B Ramsay

Cllr Mrs J Burns  
Cllr Mr J Gaywood (ex-officio)  
Cllr Mrs A Oxtoby (ex officio)