

**THE PARISH COUNCIL OF HARTLEY**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN**  
**THE PAVILION, MANOR FIELD, CHURCH ROAD,**  
**ON MONDAY 12<sup>th</sup> APRIL 2010 AT 8.00 P.M.**

**Present:** Cllr L Abraham  
Cllr C Alford  
Cllr A Barnett  
Cllr R Coates  
Cllr Mrs P Cole  
Cllr J Gaywood (Chairman)  
Cllr D Graeme  
Cllr J Minns  
Cllr Mrs A Oxtoby  
Cllr B Ramsay  
Cllr V Sewell

**In attendance:** Mrs J Hoad (Clerk)  
Cllr D Brazier  
10 members of the public

**1. Apologies**

Apologies for absence had been received from Cllr Mrs J Burns due to work commitments and Cllr S Granger due to work commitments .

RESOLVED: That, the absences of Cllrs Mrs Burns and Granger be approved.

**2. Declarations of Interest**

Cllr Abraham declared a personal interest under minute item 7 in respect of the payment of the monthly accounts as he was a recipient of one of the payments.

Cllr Coates declared a personal interest under minute item 5, Burial Grounds and Gardens of Remembrance Committee, in respect of matters relating to the new Garden of Remembrance, as his wife's parents were interred in the new Garden.

**3. Register of Interests**

Members were reminded of the duty to update their Register of Interests within 28 days of the interest changing.

**4. Minutes**

RESOLVED: That, the minutes of the meeting of the Parish Council held on 8<sup>th</sup> March 2010 be approved and signed by the Chairman as a correct

record, subject to the following correction; page 2, minute item 4, delete the word, “March” and insert the word, “February”.

*The meeting was adjourned at 8.02 p.m. to receive reports from the County Councillor, District Councillors and to take questions from members of the public.*

*The meeting resumed at 8.20 p.m.*

#### **5. Burial Grounds and Gardens of Remembrance Committee**

RESOLVED: That, the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 23<sup>rd</sup> March 2010 and the recommendations contained therein be received and, where necessary, approved and adopted.

#### **6. Planning Committee**

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 17<sup>th</sup> March 2010 and 31<sup>st</sup> March 2010 be received and adopted.

#### **7. Payments**

RESOLVED: That,

(1) the payment of the accounts for April 2010, attached as appendix 1 to these minutes, be approved; and

(2) the summary of receipts and payments as at 31<sup>st</sup> March 2010 be received and noted.

The meeting closed at 8.30 p.m.

Signed:.....

Date: .....

Chairman of the Council

**Schedule of Payments April 2010**

<b>Chq No</b>	<b>Payment to</b>	<b>Particulars</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
105121	J Hoad	Salary 01/04/2010 - 30/04/2010 (prev approved)	1,713.87	-	-
		Administration fee re ILCM application	15.00	-	<u>1,728.87</u>
105122	H Gilder	Salary 01/04/2010 - 30/04/2010 (prev approved)	880.83	-	880.83
105123	H M Revenue & Customs	Month 1 Employer & Employee NIC & PAYE	924.77	-	924.77
105124	Kent County Council	Employer & Employees pension contributions April 2010	589.42	-	589.42
105125	Mr D Cunningham	Clean Pavilion March 2010	80.00	-	-
		Temperature checks and descaling	20.00	-	<u>100.00</u>
105126	Mr L Abraham	Travel allowance 16/03/10 KALC F & GP meeting - Lenham	32.45	-	-
		Travel allowance 19/03/10 KALC Area Meeting - Sevenoaks	19.23	-	<u>51.68</u>
105127	EDF Energy Customers PLC	Electricity MF Pavilion 17/12/09 - 02/04/10	242.00	12.10	254.10
105128	Kent County Council (KCS)	Inspection & testing of portable electrical appliances inv AS085423	47.79	8.36	-
		Konica black & white copies 21/12/09 - 20/03/10 inv PRCOP0082814	74.26	13.00	-
		Stationery inv IN522144	21.50	3.76	-
		Inspection & testing of portable electrical appliances inv AS085729	35.40	6.20	<u>210.27</u>
105129	Craigdene Ltd	Quarterly inspection of playgrounds inv 734/09	150.00	26.25	176.25
105130	Sevenoaks District Council	2000 gallons taken from cesspool inv 112077	145.00	-	145.00
105131	Sevenoaks District Council	Dog bin emptying Jan - Mar 2010 inv 2022659	336.70	58.92	-
		Licence to use and occupy land at Woodland Avenue & Larksfield re allotments inv 2022785	100.00	-	<u>495.62</u>
105132	Sevenoaks District Council	Non domestic rates 2010/11 Manor Field Inv 10/0	518.93	-	-
		Non domestic rates 2010/11 Parish Office Inv 6/0	513.03	-	<u>1,031.96</u>
105133	KALC	Annual subscription for y/e 31/03/11 inv 10/11 - 117	1,020.00	178.50	1,198.50
105134	Audit Commission	2009 Audit fee inv 4030922	550.00	96.25	-
		Objection to the 06/07 accounts inv 6163358	1,212.00	212.10	<u>2,070.35</u>
105135	Weed Management Ltd	Supply & application of Carbendazim re worms @ MF & L/Hill inv 3555	348.70	61.02	409.72
105136	T D Munday	Litter pick @ Manor Field inv 94	56.00	-	-
		Football pitch line marking & goal post check inv 94	51.00	-	-
		Inspect playground equipment inv 94	144.00	-	-

		Litter pick @ Rectory Meadow inv 94	36.00	-	-
		Litter pick Hartley greens inv 94	24.00	-	-
		Litter pick Hoselands Green inv 94	24.00	-	-
		Litter pick @ pond inv 94	20.00	-	-
		Litter pick @ Gorse Wood inv 94	36.00	-	<u>391.00</u>
105137	T D Munday	Garden maintenance @ BG inv 93	120.00	-	-
		BG Visual inspection inv 95	18.50	-	-
		Repair fence @ BH Shaw inv 96	40.00	-	-
		Repair fence @ Longfield Hill inv 96	25.00	-	-
		Fit 2 swing seats @ Woodland Avenue inv 97	158.07	-	<u>361.57</u>
105138	Kent Messenger Ltd	Public Notice fee re new BG	150.00	26.25	176.25
105139	Kent County Council	Rent due from 23/02/10 - 22/02/11 inv 3500308	600.00	-	600.00
105140	Wrotham Computer Care Limited	IT support re installation and networking of new photocopier inv 7631	96.99	16.98	113.97
105141	Sencio Community Leisure	Spraying of Manor Field - herbicide and worm treatment inv 6374	420.00	73.50	493.50
105142	Mr G Glidewell	Supply & erect new A3 notice board @ BG inv 38	95.00	-	95.00
105143	ICCM	Annual subscription inv 4458/2010/11	85.00	-	85.00
105144	SLCC	Institute of Local Council Management subscription inv 7798	43.20	-	43.20
105145	Post Office Limited	Purchase of 100 x 1st class stamps	41.00	-	-
		Purchase of 100 x 2nd class stamps	32.00	-	<u>73.00</u>
105146	Cash	Reimburse petty cash - 28/09 05/03/10 36 x 2nd class stamps	10.80	-	-
		Reimburse petty cash - 29/09 17/03/10 10 x 1p stamps	0.10	-	<u>10.90</u>
<b>TOTAL</b>					
			<hr/>		
			11,917.54	793.19	12,710.73

## **Adjournment**

*The meeting was adjourned at 8.02 p.m. to receive reports from the County Councillor, District Councillors and to take questions from members of the public.*

### **County Councillor**

The County Councillor reported on the special scheme to repair the winter damage of the counties highways which started on 12<sup>th</sup> April 2010. £1 million additional funding had been made available and additional contractors had been employed to undertake the repairs.

### **District Councillors**

Cllr Ramsay reported there would be no cost of living salary increases this year for District Council staff. Partnership agreements with neighbouring authorities were being progressed.

### **Members of the public**

Mrs Sharp raised questions in relation to the housing allocation at Brambledown and the planning application at the London Golf Club.

Mr Shipston and Mrs Fernley raised questions in relation to the Council's policy regarding the fitting of photo plaques to memorials in Hartley Burial Ground.

Mr Swain commented on the housing allocation at Brambledown.

*The meeting resumed at 8.20 p.m.*