

NORTHFIELD MANAGEMENT COMMITTEE

**The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent
DA3 8JZ**

Telephone 01474 702760. Fax 01474 700496

16 April 2010

Dear Councillor,

You are invited to attend a committee meeting of the Northfield Management Committee to be held on **Friday 23 April 2010 at 10.00am, Manor Field, Hartley.** We would like to remind members of the Committee that all original copies of the correspondence contained in the Agenda are brought to the Committee meetings and held on file. If any member wishes to have sight of the correspondence that is not copied with the Agenda, would they please contact the Secretary to the Committee.

Yours sincerely,
Alison de Jager
Julie Hoad

A G E N D A

1. **Apologies for absence**
2. **Declarations of Interest**
3. **To approve the minutes** of the meeting of 29 January 2010
(APPENDIX A WHITE)
4. **Matters Arising** from those minutes (Not on the Agenda)
5. **Financial Report** **(APPENDIX B PINK)**
6. **Land and Site Maintenance**
 - 6.1 Draft lease for electricity sub-station on Northfield
 - 6.2 Access gate adjacent to Milestone School – to authorise the progression of the application for the access, including payment of legal fees incurred by the granting of the easement by KCC as per the attached.
 - 6.3 Surface water run off into Church Road
 - 6.4 To report on the works undertaken as follows:
 - Planting of hedge adjacent to Milestone School
 - Planting of two copses of trees in the meadow
 - Planting of 30 trees along Ash Road
 - 6.5 To consider ongoing maintenance of the works reflected in 6.4 to include strimming every 4 – 6 weeks as required.

7. Recreational Facilities

- 7.1 Horse Riding Route: The ride has re-opened with eleven member renewals.
- 7.2 The football pitch on Northfield has been freshly marked out.

8. Barnetts Wood and New House Shaw

- 8.1 Barnetts Wood Notice Board – to consider quotations received regarding an interpretative board. (attached)

9. Wildlife Survey

- 9.1 To consider requesting a reviewed quotation from Kent Wildlife Trust to undertake a site survey and produce a report, identifying and describing all native plant species together with mammals, birds, reptiles and insects.

10. Health and Safety

- 10.1 Visual Inspection Sheets – The visual inspection sheet for the period January 2010 – March 2010 will be available at the meeting.
- 10.2 Quad bike – the rails of the fence next to Milestone School are being broken down to allow access for a quad bike.
- 10.3 The allotment holders are driving a 4 x 4 and trailer onto Northfield to transport manure from Thamesview Farm via the gate on the boundary between Northfield and the farm.
- 10.4 Attempts have been made to light a fire under the bench on Northfield. No substantial damage has been done. The surface of the underside of the seat has bubbled. However, Mr Munday has reported that the area surrounding the bench needs tidying up, possibly cutting back the bramble that is slowly encroaching onto the bench, which would then allow the litter that has accumulated in the bramble to be cleared away.

11. Single Payment Scheme

- 11.1 To note that the Rural Payment Agency has acknowledged receipt of the SPS Application form.

12. Correspondence and Date of Next Meeting

- Soil Association: Living Earth; Spring 2010
- Soil Association: Organic Farming; Spring 2010