

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

Tel/fax: 01474 709441

E mail: mail@hartleyparishcouncil.org.uk

21st April 2010

Dear Councillor

You are invited to attend a meeting of the Amenities and Open Spaces Committee to be held on **Tuesday 27th April 2010** commencing at **7.30 p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest.

3. Minutes

(WHITE)

To approve the minutes of the meeting of the Amenities and Open Spaces Committee held on 4th March 2010 as a correct record. (Annexed).

4. Cricket at Manor Field

To receive a report from New Ash Green and Hartley Cricket Club.

5. Cricket at Longfield Hill

To receive a report from Meopham Cricket Club.

6. Financial Report

(BLUE)

To consider a financial report indicating the net position of the allotments, open spaces and Manor Field Pavilion as at 21st April 2010. (Annexed).

Background document

Net financial position as at 26th February 2010

7. Quantified Tree Risk Assessments

To consider a report on the Quantified Tree Risk Assessments, if available.

Background document

Quotation invitation

8. Manor Field

(GREEN)

(a) Meter cupboard

To consider a report on progress to relocate the meter serving the Pavilion from land owned by Messrs H F & J H Glover onto land owned by Hartley Parish Council in Hartley Burial ground.

Background document

Report on progress to relocate the meter serving the Pavilion

(b) Storage container

At a meeting of the Amenities and Open Spaces Committee held on 3rd December 2009 it was resolved that the quotation from A G Building for the sum of £675 plus VAT to repaint the storage container be accepted, subject to satisfactory references. Despite a number of reminders A G Building has failed to provide any references. The Committee is requested to consider a course of action.

(c) Fertilizer and weedkiller

To consider the application of fertilizer and weedkiller at Manor Field.

Last year Mr Westwood charged £170 plus VAT for the application of fertilizer at Manor Field, although he has recently warned that the cost of the fertilizer has doubled.

(d) Rabbit infestation

The adjoining landowner has informed the Council that he intends to net the rabbits in Foxborough Wood and would be interested to know whether the Council intends to undertake any works to control the rabbits in Manor Field. If the Council intended to undertake any works the landowner has suggested the works could be done in conjunction with works to control the rabbits in Foxborough Wood. He warns that if the Council was not minded to undertake measures to control the rabbits, any work undertaken in Foxborough Wood could have an impact on Manor Field.

9. Billings Hill Shaw

(YELLOW)

Licences

At a meeting of the Council held on 8th March 2010 it was resolved that, “a *Licence be granted to the owners of 50 Billings Hill Shaw in respect of the use of land on the same terms as that granted on 29th January 1979 to the owner of 48 Billings Hill Shaw and the previous owner of 50 Billings Hill Shaw, and on 5th January 1982 to the owner of 46 Billings Hill Shaw.*”

The Licence related to the use of a grass verge at the edge of the public open space owned by the Council at Billings Hill Shaw.

The solicitors acting on behalf of 50 Billings Hill Shaw have confirmed they would be willing to draft a Licence, but have enquired whether the Council would be willing to sell the strip of land to the owners of 46, 48 and 50 Billings Hill Shaw.

Background document

Letter dated 17th March 2010 from Holmes & Hills

10. Longfield Hill

- (a) To consider measures for the control of moles at Longfield Hill.
- (b) The Council has received complaints from the adjoining landowner at Manor Farm about the lack of fencing on the southern boundary. The Council is responsible for the erection and maintenance of a fence along that boundary and the Committee is requested to consider this matter.
- (c) The hedge recently at the edge of the recreation ground at Longfield Hill next to the highway requires strimming. The Committee is requested to consider this matter.

11. Rectory Meadow

- (a) To consider a quotation for the sum of £275.00 plus VAT per cut from Garry Hawkins to cut the grass and remove cuttings at Rectory Meadow on three occasions, in accordance with the Council's Specification. One other contractor was invited to return a quotation, but no quotation has been received. Enquiries have been made with Sencio to establish whether they have the necessary equipment to undertake the works but no response has been received.

Background documents

Quotation dated 7th April 2010 from Garry Hawkins

Letters dated 23rd April 2010 to [two contractors](#) inviting quotations

- (b) To consider authorising the Clerk, in consultation with the Chairman of the Amenities and Open Spaces Committee, to make arrangements for the entrance into Rectory Meadow off Banckside to be kept clear during the summer as may be required.

12. Playgrounds

(PINK)

To consider a quarterly Operational Report on the Council's three playgrounds undertaken by Maria Cook on 24th March 2010. The report indicates one medium risk item relating to a damaged self closing cover on the gate at Woodland Avenue, which Mr Munday has been asked to tape up.

Mr Munday has used sulphate of iron to successfully remove the algae on safety surfacing at Chantry Avenue. "Simply Gone" has been purchased, but this product can only be used under certain weather conditions, none of which were conducive until recently. He intends to use sulphate of iron at Longfield Hill.

Background document

Quarterly operational report 24th March 2010

13. Routine Maintenance Contract

To consider a quotation in respect of the routine maintenance contract for the period 1st June 2010 to 31st May 2011.

Public notice advertising the Council's intentions and inviting any individual or company interested in providing a quotation for the contract was displayed on the Council's noticeboard outside Hartley Library on 26th February 2010. No response has been received.

14. Date of next meeting

List of circulated documents

Copies of all documents listed in the agenda are available for inspection in the Parish Office

1. Minutes of the meeting of the Amenities and Open Spaces Committee held on 4th March 2010. **(WHITE)**
2. Financial report indicating the net position of the allotments, open spaces and Manor Field Pavilion as at 21st April 2010. **(BLUE)**
3. Report on progress to relocate the meter cupboard **(GREEN)**
4. Letter dated 17th March 2010 from Holmes & Hill **(YELLOW)**
5. Quarterly operational report 24th March 2010 **(PINK)**

Committee Membership

Cllr Barnett
Cllr Gaywood (ex officio)
Cllr Granger
Cllr Sewell

Cllr Mrs P Cole
Cllr Graeme
Cllr Mrs Oxtoby (ex officio)