

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL
Tel/Fax No: 01474 709441
E mail mail@hartleyparishcouncil.com

11th May 2010

Dear Councillor

You are invited to attend a meeting of the Burial Grounds and Gardens of Remembrance Committee to be held on **18th May 2010** commencing at **6.00 p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad
Proper Officer

A visual inspection of the Burial Ground, Gardens of Remembrance and the Closed Church yard will take place at on **18th May 2010 at 5.30 p.m.**

AGENDA

Apologies for absence

To receive apologies for absence.

1. Election of Chairman

To elect a Chairman of the Burial Grounds and Gardens of Remembrance Committee until the Annual meeting of the Council in May 2011.

2. Election of Vice Chairman

To elect a Vice Chairman of the Burial Grounds and Gardens of Remembrance Committee until the Annual meeting of the Council in May 2011.

3. Declarations of Interest

To receive Members' declarations of interest.

4. Minutes

(WHITE)

To approve the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 23rd March 2010 as a correct record. (Annexed).

5. Terms of Reference

(CREAM)

To review the terms of Reference of the Burial Grounds and Gardens of Remembrance Committee as approved by the Council at its meeting held on 10th May 2010. (Annexed).

6. Financial Report

(BLUE)

To receive and note a financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 11th May 2010. (Annexed).

Background document

Financial report dated 11th May 2010.

7. Burial Ground

(a) To consider any matters arising from the visual inspection.

(b) At the last meeting of the Burial Grounds and Gardens of Remembrance Committee it was resolved to refuse the memorial application for the late Lovena Devi Finch (g.318) on the grounds that it exceeded 3 feet in height and that the sculpture on top of the memorial was out of keeping with other memorials in Hartley Burial Ground.

A revised application has been submitted which the Committee is requested to consider.

8. Garden of Remembrance

(a) To consider any matters arising from the visual inspection.

(b) To consider quotations received in respect of repairs to the paving slabs in the Garden of Remembrance deferred from the previous meeting.

9. New Garden of Remembrance

To consider any matters arising from the visual inspection.

10. Closed Church Yard

To consider any matters arising from the visual inspection.

11. All Saints Church

(YELLOW)

(a) To receive and note a report in respect of proposed improvements to the existing drop off point for disable and funeral access at All Saints Church, reference number SE/09/02534/FUL. (Annexed)

Background document

E mail dated 13th April 2010 from S Granger

(b) To consider a request to erect a marquee in Hartley Burial Ground for the Dedication Service to be held on 26th September 2010 in respect of the extension works at All Saints Church.

12. Memorial Safety Programme and Testing Policy

(GREEN)

To consider a report on the inspection and testing of memorials in Hartley Burial Ground undertaken by Memsafe on 7th April 2010. (Annexed)

Background document

E mail dated 4th May 2010 and enclosures

13. Fees for use of the car park at Manor Field

The Burial Ground and Gardens of Remembrance Committee last reviewed the annual fee of £25 for the use of the car park in Manor Field by All Saint Church for weddings, funerals and christenings at a meeting held on 5th May 2009. The Committee is requested to consider a review of the fees to be charged.

14. Date of the next meeting

List of circulated documents

1. Minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 23rd March 2010. **(WHITE)**
2. Terms of reference of the Burial Grounds and Gardens of Remembrance Committee as approved by the Council on 10th May 2010. **(CREAM)**
3. Financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 11th May 2010. **(BLUE)**
4. Report in respect of proposed improvements to the existing drop off point for disabled and funeral access at All Saints Church. **(YELLOW)**
5. Report on the inspection and testing of memorials in Hartley Burial Ground undertaken by Memsafe on 7th April 2010. **(GREEN)**

Committee membership

Cllr A Barnett
Cllr R Coates
Cllr Mr J Minns
Cllr Mr B Ramsay

Cllr Mrs J Burns
Cllr Mr J Gaywood (ex-officio)
Cllr Mrs A Oxtoby (ex officio)