

## HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs J Hoad  
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3<sup>rd</sup> June 2010

Dear Councillor

You are invited to attend a meeting of the Finance & General Purposes Committee to be held on **Wednesday 9<sup>th</sup> June 2010** commencing at **9.30 a.m.** at **Hartley Library.**

Yours sincerely

Julie Hoad  
**Proper Officer**

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### AGENDA

#### 1. Apologies

To receive apologies for absence.

#### 2. Declarations of Interest

To receive Members' declarations of interest.

#### 3. Minutes of the previous meeting (WHITE)

To approve the minutes of the meeting of the Finance & General Purposes Committee held on 19<sup>th</sup> May 2010 as a correct record. (Annexed).

#### 4. Parish Office lease

To consider the terms of the draft lease in respect of the Parish Office in Hartley Library. (Annexed).

*Background document*

*Letter dated 25<sup>th</sup> May from Martin Tolhurst Solicitors (BLUE)*

*Letter dated 21<sup>st</sup> May 2010 from Kent County Council (PINK)*

*Draft lease (YELLOW)*

#### 5. Hartley W.I. Hall

To consider a report on progress to transfer the W.I. Hall from the Hartley W.I. to Hartley Parish Council. (To follow).

#### 6. DIAL North West Kent

To consider a request for a donation from DIAL North West Kent. DIAL West Kent was established in 1983 and provides support and information to disabled people to access benefits and services.

*Background documents*

*Letter dated 18<sup>th</sup> May 2010 from DIAL North West Kent*

## 7. Date of the next meeting

### List of circulated documents

1. Minutes of the meeting of the Finance and General Purposes Committee held on 19<sup>th</sup> May 2010  
**(WHITE)**
2. Letter dated 25<sup>th</sup> May 2010 from Martin Tolhurst Solicitors **(BLUE)**
3. Letter dated 21<sup>st</sup> May 2010 from Kent County Council **(PINK)**
4. Draft lease – Parish Office **(YELLOW)**

Committee membership  
Cllr Abraham  
Cllr Barnett  
Cllr Coates  
Cllr Gaywood (ex officio)  
Cllr Mrs Oxtoby (ex-officio)  
Cllr Sewell

Cllr Alford  
Cllr Mrs Burns  
Cllr Mrs Cole  
Cllr Minns  
Cllr Ramsay