

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

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4th June 2010

Dear Councillor

You are invited to attend a meeting of the Highways Committee to be held on **Thursday 10th June 2010** at **7.30 p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

Apologies for Absence

To receive apologies for absence.

1. Election of Chairman of Highways Committee

To elect a Chairman of the Highways Committee until the Annual meeting of the Council in May 2011.

2. Election of Vice Chairman of Highways Committee

To elect a Vice Chairman of the Highways Committee until the Annual meeting of the Council in May 2011.

3. Membership of the Committee

To approve the re-appointment of Cllr Mr D Brazier as a co-opted member of the Highways Committee.

4. Declarations of Interest

To receive Members' declarations of interest.

5. Minutes

(WHITE)

To approve the minutes of the meeting of the Highways Committee held on 15th April 2010 as a correct record. (Annexed).

6. Terms of Reference

(CREAM)

To review the Terms of Reference of the Highways Committee as approved by the Council at its Annual meeting on 10th May 2010. (Annexed).

7. Kent Highway Services

(PINK)

(a) To consider notes of a meeting held with Kent Highway Services on 19th May 2010. (Annexed).

Background documents

Notes of a meeting held with KHS on 19th May 2010.

(b) To receive and note a letter dated 24th May 2010 from the Director of Kent Highways Services updating local councils about the pothole find and fix programme.

Background documents

E mail dated 24th May 2010 from Kent Highway Services

(c) To consider a letter from the Community Liaison Officer introducing a new feature on the “*My Kent Highways Online*”, which will allow local councils to rate the performance of Kent Highway Services on recently completed schemes.

Background documents

E mail dated 1st June 2010 from Community Liaison Officer, KHS

8. Northfield

To receive any update on the installation of a soakaway on Northfield.

9. Speedwatch

To consider an e mail dated 1st June 2010 from Sevenoaks District Council informing town/parish councils that Sevenoaks Safety Community Partnership has funded a community speeding panel for use by volunteers. Sevenoaks District Council is seeking support from Hartley Parish Council to advertise this initiative.

Background documents

E mail dated 1st June 2010 and attachment

10. Kent County Council Member Highway Fund

At a meeting held on 14th September 2009 the Council approved a recommendation that funds be sought through the Kent County Council Member Highway Fund for the provision of a safety barrier on the edge of the footpath outside the entrance to the Post Office.

At a meeting of the Highways Committee on 12th November 2009 it was reported that the Post Office intended to install a disability ramp at the entrance to the premises and that any decision on the provision of a safety barrier should be deferred until the detail of the ramp became known.

The Committee is requested to consider any update available about the provision of a disability ramp and to consider any other schemes that may be appropriate for funding through the KCC Member Highway Fund.

11. Date of next meeting

Public Question Time

A period of 15 minutes will be set aside to receive any queries or concerns raised by members of the public.

List of circulated documents

1. Minutes of the meeting of the Highway Committee held on 15th April 2010 (**WHITE**)
2. Terms of Reference of the Highways Committee (**CREAM**)
3. Notes of meeting held on 19th May 2010 with KHS (**PINK**)
4. Letter from Community Liaison Officer on new feature to “My Kent Highways Online”
5. Speedwatch - E mail dated 1st June 2010 and attachment from Sevenoaks District Council (**YELLOW**)

Committee Membership

Cllr J Gaywood (ex officio)
Cllr S Granger
Cllr Mrs A Oxtoby (ex officio)
Cllr D Brazier (co-opted)

Cllr D Graeme
Cllr J Minns
Cllr V Sewell