

**MINUTES OF THE MEETING OF THE HIGHWAYS COMMITTEE HELD ON  
THURSDAY 10<sup>th</sup> JUNE 2010 AT 7.30 p.m.  
AT HARTLEY LIBRARY, ASH ROAD**

Present: Cllr D Brazier (co-opted)  
Cllr S Granger (Chairman)  
Cllr J Minns  
Cllr Mrs A Oxtoby  
Cllr V Sewell

In attendance: Mrs J Hoad (Clerk)  
1 member of the public

**Apologies**

Apologies had been received from Cllr J Gaywood and Cllr D Graeme.

**1. Election of Chairman of the Highways Committee**

RESOLVED: That, Cllr S Granger be elected Chairman of the Highways Committee until the Annual meeting of the Council in May 2011.

**2. Election of Vice Chairman of the Highways Committee**

RESOLVED: That, Cllr Sewell be elected Vice Chairman of the Highways Committee until the Annual meeting of the Council in May 2011.

**3. Membership of the Committee**

RESOLVED: That, Cllr D Brazier be co-opted as a member of the Highways Committee.

**4. Declarations of Interest**

There were no declarations of interest.

**5. Minutes of the previous meeting**

RESOLVED: That, the minutes of the meeting of the Highways Committee held on 15<sup>th</sup> April 2010 be approved and signed by the Chairman as a correct record.

**6. Terms of Reference**

The Committee reviewed the Terms of Reference of the Highways Committee as approved by the Council at its Annual meeting on 10<sup>th</sup> May 2010 and was satisfied that they meet the needs of the Committee.

RESOLVED: That, the Terms of Reference of the Highways Committee, as approved by the Council at its Annual meeting on 10<sup>th</sup> May 2010, be received and noted.

## 7. Kent Highway Services

(a) The Committee considered a report on a meeting held on 19<sup>th</sup> May 2010 with Kent Highway Services.

RESOLVED: That,

- (1) the report on the meeting held with Kent Highway Services on 19<sup>th</sup> May 2010 be received and noted; and
- (2) the parking enforcement team from Sevenoaks District Council be asked to attend site to enforce the waiting restrictions outside the Cherry Tree shops.

(b) The Committee considered a letter dated 24<sup>th</sup> May 2010 from the Director of Kent Highway Services updating local councils about the pothole “*find and fix*” programme.

RESOLVED: That, the letter dated 24<sup>th</sup> May 2010 from the Director of Kent Highway Services in respect of the “*find and fix*” pothole repair programme be received and noted.

(c) The Committee considered a letter from the Community Liaison Officer introducing a new feature on “*My Kent Highways Online*” which will allow local councils to rate the performance on Kent Highway Services on recently completed schemes. The Committee noted that no schemes had recently been completed in the parish on which to comment.

RESOLVED: That,

- (1) the letter from the Community Liaison Officer in respect of the new “*rate my scheme*” feature on the “*My Kent Highways Online*” website be received and noted; and
- (2) the matter be kept under review for comment on future schemes.

## 8. Northfield

The Committee considered a letter dated 1<sup>st</sup> June 2010 from Kent Highway Services addressing the issues raised by Hartley Parish Council in a letter dated 17<sup>th</sup> December 2009. The letter of 1<sup>st</sup> June 2010 had enclosed a number of drawings showing the construction of the soakaway and surrounding trench drainage.

RECOMMENDED: That,

- (1) the letter dated 1<sup>st</sup> June 2010 from Kent Highway Services be received and noted; and
- (2) Hartley Parish Council makes no further comments on the scheme proposed by Kent Highways Services, other than to enquire when the works will commence on site.

## 9. Speedwatch

The Committee considered an e mail dated 1<sup>st</sup> June 2010 from Sevenoaks District Council informing town/parish that Sevenoaks Safety Community Partnership has funded a community speeding panel for use by volunteers and that Sevenoaks District Council was seeking support from Hartley Parish Council to advertise this initiative.

RESOLVED: That,

- (1) the e mail dated 1<sup>st</sup> June 2010 from Sevenoaks District Council be received and noted; and
- (2) an article be placed in the next edition of the Council's newsletter advertising the Sevenoaks Safety Community Partnership's speed panel initiative.

#### **10. Kent County Council Member Highway Fund**

The Committee was reminded that at a meeting held on 14<sup>th</sup> September 2009 the Council had approved a recommendation that funds be sought through the Kent County Council Member Highway Fund for the provision of a safety barrier on the edge of the footpath outside the entrance to the Post Office.

At a meeting of the Highways Committee on 12<sup>th</sup> November 2009 it had been reported that the Post Office intended to install a disability ramp at the entrance to the premises and that any decision on the provision of a safety barrier should be deferred until the detail of the ramp became known. It was reported that no further information was available about the Post Office's plans to install a ramp.

The Committee briefly considered whether there were any other suitable schemes in the parish for funding through the Kent County Council Member Highway Fund.

RESOLVED: That,

- (1) enquiries be made with the Hartley Post Office over their plans to install a ramp outside the Post Office for disabled access; and
- (2) consideration of schemes suitable for funding through the Kent County Council Member Highway Fund be deferred to the next meeting of the Highways Committee.

#### **11. Date of the next meeting**

2<sup>nd</sup> September 2010 at 7.30 p.m. at Hartley Library, Ash Road.

The meeting closed at 8.50 p.m.

Signed: .....  
Chairman

Date: .....