

## HARTLEY PARISH COUNCIL

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18<sup>th</sup> June 2010

Dear Councillor

You are invited to attend a meeting of the Amenities and Open Spaces Committee to be held on **Thursday 24<sup>th</sup> June 2010** commencing at **7.30 p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

**Julie Hoad**  
**Proper Officer**

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### AGENDA

#### Apologies

To receive apologies for absence.

#### 1. Election of Chairman of the Amenities and Open Spaces Committee

To elect a Chairman of the Amenities and Open Spaces Committee until the Annual meeting of the Council in May 2011.

#### 2. Election of Vice Chairman of the Amenities and Open Spaces Committee

To elect a Vice Chairman of the Amenities and Open Spaces Committee until the Annual meeting of the Council in May 2011.

#### 3. Declarations of Interest

To receive Members' declarations of interest.

#### 4. Minutes

**(WHITE)**

To approve the minutes of the meeting of the Amenities and Open Spaces Committee held on 27<sup>th</sup> April 2010 as a correct record. (Annexed).

#### 5. Terms of Reference

**(CREAM)**

To review the Terms of Reference of the Amenities and Open Spaces Committee as approved by the Council at its Annual meeting held on 10<sup>th</sup> May 2010.

*Background document*

*Terms of Reference as approved on 10<sup>th</sup> May 2010*

#### 6. Cricket at Manor Field

To receive a report from New Ash Green and Hartley Cricket Club.

## 7. Cricket at Longfield Hill

To receive a report from Meopham Cricket Club.

## 8. Financial Report

(BLUE)

To consider a financial report indicating the net position of the allotments, open spaces and Manor Field Pavilion as at 17<sup>th</sup> June 2010. (Annexed).

Background document

*Net financial position as at 17<sup>th</sup> June 2010*

## 9. Quantified Tree Risk Assessments

To consider a report on the Quantified Tree Risk Assessments, if available.

Background document

Quotation invitation

## 10. Pavilion

(RED)

(a) To consider seeking quotations for the redecoration of the hall and the corridor in the Pavilion.

(b) To note the wooden bench located in front of the Pavilion was unbolted and moved into Foxborough Wood overnight on 12<sup>th</sup> June 2010. Furthermore the brickwork to the steps leading upto the Pavilion have been damaged and beer cans were thrown onto the roof of the Pavilion.

(c) Kick Kent

Kick Kent has booked the use of the training pitch at Manor Field (including the use of the toilets in the Pavilion) for a football course to be held on 2<sup>nd</sup> and 3<sup>rd</sup> August for 4½ hours per session, 9 hours in total. The Committee is requested to consider how much Kick Kent should be charged to use the facilities.

(d) To consider an email request to hire the Pavilion for a 16<sup>th</sup> birthday ball. (Annexed)

## 11. Manor Field

(a) Meter cupboard

To note the electricity meter was relocated into a secure steel cabinet on land owned by Hartley Parish Council in Hartley Burial Ground on 27<sup>th</sup> May 2010.

Solicitors acting on behalf of Messrs H F & J H Glover have been advised that the works are complete. Furthermore they have been informed of Hartley Parish Council's position regarding the payment of their legal fees to create an easement for the electricity cable passing through land owned by Messrs H F & J H Glover at Manor Field.

Background document

*Letter dated 1<sup>st</sup> June 2010 from Hartley Parish Council to Knocker & Foskett*

*Letter dated 6<sup>th</sup> April 2010 from Hartley Parish Council to Knocker & Foskett*

*Letter dated 19<sup>th</sup> March 2010 from Hartley Parish Council to Knocker & Foskett*

*Letter dated 5<sup>th</sup> March 2010 from Knocker & Foskett to Hartley Parish Council*

(b) Storage container

To consider quotations received in respect of the repainting of the storage container located behind the Pavilion.

(c) Rabbit infestation

**(GREEN)**

To receive a report on a meeting held with Mr S Glover on 13<sup>th</sup> May 2010 to discuss the rabbit infestation on Manor Field and surrounding area.

(d) Grass cutting at Manor Field

The grass cutting contractor has advised that the condition of the ground next to the new beech hedge, between the recreation ground and the area ear marked for the new burial ground, is not sufficiently level to allow the grass to be cut using a gang mower. He has advised that this area could be cut once a month with a rotary mower, at a cost of £25 per occasion, and in doing so the ground conditions should improve over time to allow the area to be incorporated with the grass cutting of the recreation ground.

Furthermore the Committee is requested to consider asking Mr Munday to level off the ground with top soil currently stored behind the Pavilion and to spray a selective weedkiller on the area in question.

**12. Billings Hill Shaw**

**(YELLOW)**

(a) To consider a report on a site meeting with residents of 46, 48 and 50 Billings Hill Shaw held on 13<sup>th</sup> May 2010 to discuss the Licence held on land at Billings Hill Shaw.

Background document

*Report on site meeting held on 13<sup>th</sup> May 2010*

*Letter dated 17<sup>th</sup> March 2010 from Holmes & Hills*

(b) To note a motorbike was dumped on Billings Hill Shaw over the weekend of 12<sup>th</sup>/13<sup>th</sup> June 2010. The Police were informed and attended site.

(c) To note evidence of camping has been found on Billings Hill Shaw on two occasions, during week commencing 23<sup>rd</sup> May 2010 and over the weekend of 12<sup>th</sup>/13<sup>th</sup> June 2010. On the first occasion the campers left rubbish, cans and bottles. There had also been a camp fire. On the second occasion no rubbish had been left behind but there was evidence of a camp fire.

**13. Longfield Hill**

**(PINK)**

(a) To consider a quotation for the control of moles at Longfield Hill.

(b) To consider advice obtained from a fencing contractor in respect of the provision of a new fence on the boundary between the Longfield Hill recreation ground and Manor Farm.

**14. Woodland Avenue**

The Police attended a disturbance involving a number of youths at the recreation ground at Woodland Avenue during the early evening of 28<sup>th</sup> May 2010. One rail from the fence was removed. The Police attended the disturbance and arrangements were made for the rail to be replaced.

Two further incidents of criminal damage to the post and rail fence located opposite the recycling centre have been reported on 3<sup>rd</sup>/4<sup>th</sup> June 2010 and over the weekend of 12<sup>th</sup>/13<sup>th</sup> June 2010. The damage was sustained to the same section of fence. The Police were informed of the criminal damage. Arrangements were made for the fence post and rails to be repaired/replaced.

The Committee is requested to receive and note the report, and to confirm the Clerk's actions to make arrangements for repairs.

#### 15. Gorse Wood

**(ORANGE)**

To consider a report clearing up Gorse Wood.

Background document

*Report on clearing up Gorse Wood*

#### 16. Date of next meeting

### List of circulated documents

**Copies of all documents listed in the agenda are available for inspection in the Parish Office**

1. Minutes of the meeting of the Amenities and Open Spaces Committee held on 27<sup>th</sup> April 2010. **(WHITE)**
2. Terms of Reference of the Amenities and Open Spaces Committee as approved by the Council on 10<sup>th</sup> May 2010. **(CREAM)**
3. Financial report indicating the net position of the allotments, open spaces and Manor Field Pavilion as at 17<sup>th</sup> June 2010. **(BLUE)**
4. Email dated 14<sup>th</sup> June 2010 **(RED)**
5. Manor Field – Report on rabbit infestation **(GREEN)**
6. Billings Hill Shaw - Report on site meeting held 13<sup>th</sup> May 2010 **(YELLOW)**
7. Longfield Hill recreation ground – Report on fence on southern boundary **(PINK)**
8. Report on clear up in Gorse Wood **(ORANGE)**

#### Committee Membership

Cllr Barnett  
Cllr Gaywood (ex officio)  
Cllr Granger  
Cllr Sewell

Cllr Mrs P Cole  
Cllr Graeme  
Cllr Mrs Oxtoby (ex officio)