

NORTHFIELD MANAGEMENT COMMITTEE

**The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent
DA3 8JZ**

Telephone 01474 702760. Fax 01474 700496

18 June 2010

Dear Councillor,

You are invited to attend a committee meeting of the Northfield Management Committee to be held on **Friday 25 June 2010 at 10.00am, in the viewing gallery of Ash Green Sports Centre**. We would like to remind members of the Committee that all original copies of the correspondence contained in the Agenda are brought to the Committee meetings and held on file. If any member wishes to have sight of the correspondence that is not copied with the Agenda, would they please contact the Secretary to the Committee.

Yours sincerely,
Alison de Jager
Julie Hoad

A G E N D A

1. **Apologies for absence**
2. **Declarations of Interest**
3. **To approve the minutes of the meeting of 23 April 2010**
(APPENDIX A WHITE)
4. **Matters Arising from those minutes (not on the Agenda)**
5. **Financial Report**
(APPENDIX B VARIOUS)
6. **Review Venue for Hartley Meetings**
 - 6.1 To consider moving the venue for the Hartley meetings from the Pavilion to Hartley Library. The meetings could only be held when the Library is closed to the public, being Mondays and Wednesdays.
7. **Land and Site Maintenance**
 - 7.1 EDF Lease – awaiting lease further to confirmation that should an access road be required that it is removed when work is completed.
 - 7.2 Access gate adjacent to Milestone School – to note that a letter has been sent to Mr Duncan McKinnon to proceed with the application and he has advised that the application has been made for a licence for access for the purposes of ground maintenance and grass cutting. Permission for the dropped kerb will be

included in this document as the road does not belong to Kent Highways. Milestone School have requested that where possible, access via this gate does not conflict with the drop off and pick up times for their students.

7.3 Surface water run off into Church Road – to note a response to concerns raised regarding the drainage proposals to be placed on Northfield, copies attached.

7.4 Hay Cutting – to consider the delay of the cropping of hay to allow the wild flowers in the meadow to seed. RSPB have advised that they recommend delaying the cropping of hay until the end of August as Skylarks are having up to three clutches in a season.

7.5 To give approval for an application to be made for a grant in the amount of £400 to plant Bluebells in the woodland. This work would be carried out with the Tree Wardens.

7.6 Kissing Gates – to consider reducing the distance of the interior space of the wooden kissing gates to that of the metal ones by the introduction of a rail to prevent access by motorbikes.

7.7 Access from Caling Croft – to authorise the strengthening of the post and rail fence with wire reinforcement, as was carried out on the Milestone School access.

7.8 Notice Board – Milestone School entrance. The notice board at the Milestone School entrance has been vandalised and significant damage done. The perspex in the doors has been removed and holes have been made in the back board.

7.9 Ongoing maintenance – quotations for remedial works from Mr T D Munday will be available at the meeting.

8. Recreational Facilities

8.1 Horse Riding Route – a total of 13 members, 2 of which are new members.

8.2 Football Pitch – to consider an email from Susan Heads, New Ash Green Village Association Council of Management regarding the football pitches. (attached).

9. Barnetts Wood and New House Shaw

9.1 Barnetts Wood Notice Board – confirmation of the order for the interpretative panel has been sent and initial artwork is awaited.

9.2 To obtain a quote from Independent Woodland Management to cut the grass between the trees in Barnetts Wood.

9.3 New House Shaw – following the Arboricultural Survey carried out in January 2009, quotations were sought in April 2009 to undertake the required works. A second request for quotations from three companies has been made and Sevenoaks District Council have been approached to establish if there are Tree Preservation Orders on any of the trees identified for work.

10. Wildlife Survey

10.1 A letter accepting the quotation by Kent Wildlife Trust has been sent including a request to carry out the first visit before the third week of July due to the cropping of the hay.

11. Burial Ground

11.1 To consider a proposal for a Burial Ground on Northfield from Ash-cum-Ridley Parish Council.

12. Health and Safety

12.1 Visual Inspection Sheets – The visual inspection sheets for the period January 2010 – May 2010 will be available at the meeting.

12.2 To consider the response received from the New Ash Green Horticultural Association regarding access to Northfield for the delivery of manure to the allotments. (copy attached)

12.3 To note that Dartford Fire and Rescue attended a fire on Northfield on the night of 27 May 2010. The fire was in New House Shaw. The chain on the Church Road gate was cut to gain access. The gate has been re-secured.

13. Soil Association

13.1 To note that the 2010 inspection by the Soil Association will be carried out on 27 July 2010.

14. Correspondence and Date of Next Meeting

Soil Association – Living Earth Summer 2010 (available from the Secretary)