

THE PARISH COUNCIL OF HARTLEY

6th July 2010

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 12th JULY 2010** commencing at 8.00 p.m. The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

To approve, as a correct record, the minutes of the Council meeting held on 14th June 2010. (Annexed). **(WHITE)**

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

5. Amenities and Open Spaces Committee (GREEN)

To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 24th June 2010 and to consider any recommendations contained therein. (Annexed).

6. Planning Committee (YELLOW)

To adopt the minutes of the meetings of the Planning Committee held on 16th June 2010 and 30th June 2010, and to consider any recommendations contained therein. (Annexed)

7. Northfield Management Committee (PINK)

To consider the minutes of the meeting of the Northfield Management Committee held on 25th June 2010 and to consider any recommendations contained therein. (Annexed).

8. Support for Hartley Post Office

To consider a proposal to seek the support of the local Member of Parliament to improve the viability of Hartley Post Office by extending powers to all post offices to apply for a motor vehicle licence. Currently the nearest post offices able to deal with motor vehicle licence applications are at Longfield and New Ash Green.

9. Partnership & Communities Together (PACT) (DARK GREEN)

To consider a proposal from Sevenoaks District Council to set up a PACT Panel in Hartley. An information sheet explaining what role of PACT Panels and how they are set up is attached.

10. Sustainable Communities Act 2007 (DARK YELLOW)

To consider a report on the Sustainable Communities Act 2007. (Annexed)

11. Payments (BLUE)

(a) To approve the payment of the accounts for July 2010 and August 2010. (Annexed).

(b) To receive and note a financial report as at 6th July 2010. (Annexed).

List of circulated documents

1. Minutes of the meeting of the Council held on 14th June 2010. **(WHITE)**
2. Minutes of the meeting of the Amenities and Open Spaces Committee held on 24th June 2010. **(GREEN)**
3. Minutes of the meetings of the Planning Committee held 16th June 2010 and 30th June 2010. **(YELLOW)**
4. Minutes of the meeting of the Northfield Management Committee held on 25th June 2010 **(PINK)**
5. Standing Orders of the Northfield Management Committee (as approved by Hartley Parish Council on 13th July 2009 and by Ash-cum-Ridley Parish Council on 16th July 2009) **(ORANGE)**
6. Financial Regulations of the Northfield Management Committee (as approved by Hartley Parish Council on 11th May 2009 and by Ash cum Ridley on 21st May 2010) **(RED)**
7. PACT Information sheet **(DARK GREEN)**
8. Report on the Sustainable Communities Act 2007 **(DARK YELLOW)**
9. Schedule of payments July 2010. **(BLUE)**
10. Schedule of payments August 2010 **(BLUE)**
11. Financial Report as at 6th July 2010. **(BLUE)**