

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

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30th July 2010

Dear Councillor

You are invited to attend a meeting of the Amenities and Open Spaces Committee to be held on **Thursday 5th August 2010** commencing at **7.30 p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest.

3. Minutes

(WHITE)

To approve the minutes of the meeting of the Amenities and Open Spaces Committee held on 24th June 2010 as a correct record. (Annexed).

4. Cricket at Manor Field

To receive a report from New Ash Green and Hartley Cricket Club.

5. Cricket at Longfield Hill

To receive a report from Meopham Cricket Club.

6. Financial Report

(BLUE)

To consider a financial report indicating the net position of the allotments, open spaces and Manor Field Pavilion as at 30th July 2010. (Annexed).

Background document

Net financial position as at 30th July 2010.

7. Quantified Tree Risk Assessments

To consider a report on the Quantified Tree Risk Assessments. (To follow).

Background document

Quotation invitation

8. Pavilion

(a) To consider quotations for the redecoration of the hall and the corridor in the Pavilion.

(b) To consider a suggestion from the cleaner at the Pavilion that the wooden floor in the hall could benefit from regular coat of polish once a year, for which a charge of £75 would be made.

(c) To consider quotations in respect of the water treatment at the Pavilion for 2010-11.

(d) To consider a request to hire the Pavilion for a 17th birthday party on Saturday 11th September 2010. The potential hirer would also like to erect a bouncy slide on Manor Field.

(e) To consider withholding the return of part of the deposit held in respect of the hire of the Pavilion on 23rd July 2010 for Hartley Primary School's year 6 leavers party. Six large refuse bags of rubbish were left after the party on the field next to the rubbish bins which were disposed of by Mr Munday. Condition 4 of the hire agreement requires all hirers to take their rubbish away.

(f) To receive and note a report on damage to the Pavilion and to confirm the Clerks actions to instigate repairs. (Annexed). **(RED)**

Background document

Report on damage to the Pavilion

9. Manor Field

(a) Meter cupboard **(YELLOW)**

To receive and note a letter dated 13th July 2010 from the solicitor acting on behalf of the landowner of the 20 foot strip of land at Manor Field. (Annexed).

Background document

Letter dated 13th July 2010 from Knocker & Foskett

Letter dated 1st June 2010 from Hartley Parish Council to Knocker & Foskett

Letter dated 6th April 2010 from Hartley Parish Council to Knocker & Foskett

Letter dated 19th March 2010 from Hartley Parish Council to Knocker & Foskett

Letter dated 5th March 2010 from Knocker & Foskett to Hartley Parish Council

(b) Rabbit infestation

To consider quotations in respect of works to control the rabbit infestation on Manor Field and surrounding area.

10. Longfield Hill

To consider quotations for the control of moles at Longfield Hill.

11. Woodland Avenue

(DARK GREEN)

To consider a report on vandalism at Woodland Avenue recreation ground. (Annexed)

Background document

Report on vandalism at Woodland Avenue

12. Gorse Wood

To consider a request from the resident of 37 Porchester Close to prune the trees at the rear of the property.

13. Rectory Meadow

To consider arranging an additional visit to Rectory Meadow from the West Kent Countryside Partnership and/or other educational visits.

14. Playgrounds

(CREAM)

To consider the quarterly operational report in respect of the Council's three playgrounds undertaken by Maria Cook on 23rd June 2010. (Annexed).

To confirm the Clerk's actions to make arrangements for repairs to self closer cover on the gate at Woodland Avenue at a cost of £158.80 plus VAT and other minor items of repairs.

Background document

Quarterly operational report 23rd June 2010

E mail dated 28th June 2010 to Safeplay

Letter dated 28th June 2010 to T D Munday

15. Allotments

(a) Lettings policy

To consider a report on a lettings policy for the allotments. (Annexed).

(PINK)

Background documents

Report on a lettings policy at the allotments

(b) Allotment charges 2011/12

To consider the charges for the rent of allotments for 2011/12.

The allotment tenancies commence on 1st October for a period of twelve months. Invoices raised in respect of the allotments rents give allotment holders notice of any increases in rent for the following year.

(c) To consider organising a meeting of the allotment holders, similar to the meeting held on 17th November 2009. Invitations could be sent out when the invoices are issued in October 2010.

16. Parish Plan

(ORANGE)

To consider the action plans contained in the Hartley Parish Plan relating to the countryside. The Hartley Parish Plan may be viewed on the Council's website. (Annexed).

Background document

Hartley Parish Plan action plan

17. Date of next meeting

List of circulated documents

Copies of all documents listed in the agenda are available for inspection in the Parish Office

1. Minutes of the meeting of the Amenities and Open Spaces Committee held on 24th June 2010. **(WHITE)**
2. Financial report indicating the net position of the allotments, open spaces and Manor Field Pavilion as at 30th July 2010. **(BLUE)**
3. Report on damage to the Pavilion **(RED)**
4. Letter dated 13th July 2010 from Knocker & Foskett **(YELLOW)**
5. Report on vandalism at Woodland Avenue **(DARK GREEN)**
6. Quarterly operational report of 23rd June 2010 **(CREAM)**
7. Report on a lettings policy at the allotments **(PINK)**
8. Parish Plan action plan – Countryside **(ORANGE)**

Committee Membership

Cllr Barnett
Cllr Gaywood (ex officio)
Cllr Granger
Cllr Sewell

Cllr Mrs P Cole
Cllr Graeme
Cllr Mrs Oxtoby (ex officio)