

HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs J Hoad
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12th August 2010

Dear Councillor

You are invited to attend a meeting of the Finance & General Purposes Committee to be held on **Wednesday 18th August 2010** commencing at **9.30 a.m.** at **Hartley Library.**

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest.

3. Minutes of the previous meeting (WHITE)

To approve the minutes of the meeting of the Finance & General Purposes Committee held on 28th July 2010 as a correct record. (Annexed).

4. Local referendums to veto excessive council tax (PINK)

To consider consultation document, "Local referendums to veto excessive council tax increases" published by the Department for Communities and Local Government. (Annexed)

Background document

Consultation - Local referendums to veto excessive council tax increases – July 2010

5. Internal auditor

To consider a letter dated 28th July 2010 from the Council's internal auditor explaining that he will not be available during November 2010 to undertake the Council's half year internal audit, but will be able to complete the work in October 2010 or from 10th December onwards.

Background document

Letter dated 28th July 2010 from Wealden Management Consultancy

6. Audit for the year ended 31st March 2009

To consider a letter dated 14th July from the external auditor in respect of an objection raised by a local government elector to the Council's accounts for the year ended 31st March 2009. (Annexed)

Background document

Letter dated 14th July 2010 from the Audit Commission **(YELLOW)**

Letter dated 23rd April 2010 from the Clerk to the Audit Commission **(GREEN)**

7. Interest

To receive and note the notification from Sevenoaks District Council of the interest accrued by the delayed payment of Hartley Parish Council's precept.

The first instalment of the Council's precept of £54,250, amounting to 50% of the Council's precept of £108,500, was paid on 30th July 2010 and interest of £108.16 was accrued.

Background document

E mail dated 27th July 2010 from SDC, Principal Accountant

8. Receipts and payments **(BLUE)**

To review the Council's receipts and payments for the period 1st April 2010 to 12th August 2010. (Annexed)

Background document

Summary of the receipts and payments dated 12th August 2010

9. Hartley Parish Plan

To continue discussions on the action points arising from the Hartley Parish Plan. Members are requested to bring their relevant papers distributed with the agenda for the previous meeting of the Finance & General Purposes Committee.

10. Date of the next meeting

List of circulated documents

1. Minutes of the meeting of the Finance and General Purposes Committee held on 28th July 2010 **(WHITE)**
2. Consultation - Local referendums to veto excessive council tax increases – July 2010 **(PINK)**
3. Letter dated 14th July 2010 from the Audit Commission **(YELLOW)**
4. Letter dated 23rd April 2010 from the Clerk to the Audit Commission **(GREEN)**
5. Summary of the receipts and payments dated 12th August 2010 **(BLUE)**

Committee membership
Cllr Abraham
Cllr Barnett
Cllr Coates
Cllr Gaywood (ex officio)
Cllr Mrs Oxtoby (ex-officio)
Cllr Sewell

Cllr Alford
Cllr Mrs Burns
Cllr Mrs Cole
Cllr Minns
Cllr Ramsay