

NORTHFIELD MANAGEMENT COMMITTEE

**The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent
DA3 8JZ**

Telephone 01474 702760. Fax 01474 700496

26 August 2010

Dear Councillor,

You are invited to attend a committee meeting of the Northfield Management Committee to be held on **Wednesday 01 September 2010 at 10.00am, at Hartley Library, Ash Road, Hartley**. We would like to remind members of the Committee that all original copies of the correspondence contained in the Agenda are brought to the Committee meetings and held on file. If any member wishes to have sight of the correspondence that is not copied with the Agenda, would they please contact the Secretary to the Committee.

Yours sincerely,
Alison de Jager
Julie Hoad

A G E N D A

1. **Apologies for absence**
2. **Declarations of Interest**
3. **To approve the minutes of the meeting of 25 June 2010 and 02 August 2010.**
(APPENDIX A WHITE)
4. **Financial Report**
(APPENDIX B PINK)
5. **Review Venue for Ash-cum-Ridley Meetings**
5.1 To consider moving the venue of the Ash-cum-Ridley meetings to a more assessable venue.
6. **Land and Site Maintenance**
6.1 EDF Lease – To consider the response from Susan Heads to a letter sent advising that the draft lease reflects a rental of £1.00 per annum, however, in October 2007, the Northfield Management Committee agreed to an annual rent of £20.00. (attached)
To note the legal advice received from NALC with regard to the disposal of land. (attached)
6.2 Access gate adjacent to Milestone School – Kent County Council’s surveyor has stated ‘that the requirements of the Committee to contribute towards the cost

of maintaining the access on a degree of user basis can be deleted. However, the Committee's access under the licence will be limited to a maximum of 12 times per year.

To progress payment in the amount of £540.00 in respect of legal costs incurred by Kent County Council Property Team should the Committee agree to the terms above.

6.3 Surface water run off into Church Road – to note the report on meeting held with Kent Highway Services on 13 August 2010. **(APPENDIX C GREEN)**

6.4 Hay Cutting – to consider the revised Specification of Works, to crop the 5 acres of wild flower meadow in late August early September to allow the wild flowers to seed, attached (Blue).

Harvest of hay completed, problems with young people trying to undo the string on bales was reported.

The hay was cropped on Saturday 24 July 2010. A lady walking her dog on Sunday 25 July 2010, slipped on the cut grass and fell, breaking a finger and she sustained bruising to her face as a result of her glasses breaking. The insurance company has been notified and the lady has indicated that she would like to initiate a claim in this regard.

6.5 To consider estimates received from Mr T D Munday for various remedial works. (attached).

6.6 To note that Green Acre Landscape have accepted payment in the amount of £620.00 in settlement of the hedge and copse planting.

6.7 To consider the purchase of approximately 80 hedging plants to strengthen the hedge adjacent to Milestone School once the fence has been installed.

6.8 To obtain a quotation to spray the regenerated growth between trees adjacent to New House Shaw .

7. Recreational Facilities

7.1 Football Pitch – review of the terms of the lease regarding the provision of sports pitches.

7.2 Horse Riding Route - Members will be advised of the closing date of the route on recommendation from Cllr Mrs Oxtoby.

8. Barnetts Wood and New House Shaw

8.1 Barnetts Wood Notice Board – confirmation of requested amendments has been received and a final draft is awaited.

8.2 New House Shaw – four companies were invited to quote for the works required, one quotation has been received, and is attached. To note the response from Sevenoaks District Council regarding Tree Preservation Orders on any of the trees identified for work. (attached).

8.3 Cllr A Barnett to report on a meeting with the Forestry Commission regarding Barnetts Wood and the thinning of trees.

8.4 The Committee has received an invitation from the Forestry Commission to attend a free workshop on Managing Farm Woods for Wildlife as a new wood has been planted through the Forestry Commission grant scheme. Cllr A Barnett will attend on 4 November 2010.

8.5 The application for a grant in the amount of £400.00 to plant approximately 3,000 Bluebell bulbs in Barnetts Wood has been successful. As the cost of the bulbs has increased, the Northfield Management Committee will make up the balance as agreed at the meeting of 25 June 2010.

9. Wildlife Survey

9.1 Update at meeting.

10. Rural Payments Agency

10.1 To note that an interest payment in the amount of £60.65 has been received in respect of late payment of the 2005 Single Payment Scheme.

11. Health and Safety

11.1 Visual Inspection Sheets – The visual inspection sheets for the period June 2010 – August 2010 will be available at the meeting.

11.2 New Ash Green Horticultural Association – to consider granting permission for weekly/fortnightly deliveries of manure from Court Field, to be received when ground conditions permit; to run in line with the opening of the horse riding route.

11.3 To note that the stock fence between Northfield and Court Field had been damaged and vegetation cleared to widen the gap. The close boarded fence between Northfield and Hartley House had also been damaged and Hartley House had been broken into, access being gained across Northfield. The Police have been informed and Mr Munday was requested to repair the fence as a matter of urgency.

12. Soil Association and Defra

12.1 To note that the 2010 inspection by the Soil Association was carried out on 27 July 2010.

12.2 To note that the 2010 Defra Agriculture and Horticulture Survey has been completed.

13. Correspondence and Date of Next Meeting

Soil Association – Organic Farming - Summer 2010 (available from the Secretary)