

HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs J Hoad
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23rd September 2010

Dear Councillor

You are invited to attend a meeting of the Finance & General Purposes Committee to be held on **Wednesday 29th September 2010** commencing at **9.30 a.m.** at **Hartley Library.**

Yours sincerely

Julie Hoad
Proper Officer

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest.

3. Minutes of the previous meeting (WHITE)

To approve the minutes of the meeting of the Finance & General Purposes Committee held on 18th August 2010 as a correct record. (Annexed).

Under the Public Bodies (Admissions to Meetings) Act 1960, it may be necessary to exclude the public from the meeting during consideration of agenda item 4, in respect of the "Review of staff pay and conditions" on the grounds that the likely disclosure of exempt information will prejudice the public interest by reason of the confidential nature of the business to be transacted.

4. Review of staff pay and conditions (PINK)

Pursuant to Standing Order 16 the Committee is requested to review the pay and conditions of service of existing employees.

Background documents

Report on review of staff pay and conditions

5. Youth Project in Hartley W.I. (DARK GREEN)

To consider a request from the HAWK Youth Worker for funding to hire accommodation and purchase equipment to set up a youth club in the Hartley W.I. Hall.

The Youth Worker wishes to use the Hartley W.I Hall as a venue for a Hartley youth club, as the room offered by the Hartley District & Social Club is too small for the

number of young people attending. The Youth Worker has asked whether there would be any storage facilities available at the Parish Office or Hartley Library.

Background documents

E mail dated 6th September 2010 from Youth Worker

E mail dated 20th September 2010 from Youth Worker

6. Budget 2011/12 Audit for the year ended 31st March 2009

To consider the draft budget for 2011/12. (Annexed)

Background document

Draft budget 2011/12 (WHITE)

Northfield Management Committee draft budget 2011/12 (GREEN)

Legal costs (YELLOW)

7. Hartley W.I. Hall

To consider a letter dated 21st September 2010 and enclosures from the Council's legal advisor.

Background documents

[*Letter dated 21st September 2010 from Jonathan Dawson \(DARK GREEN\)*](#)

[*Letter dated 11th September 2010 from trustees of the Hartley WI charity to asb law \(PINK\)*](#)

[*Preliminary enquiries \(GREEN\)*](#)

[*Form of indemnity \(DARK YELLOW\)*](#)

Under the Public Bodies (Admissions to Meetings) Act 1960, it may be necessary to exclude the public from the meeting during consideration of agenda item 8, in respect of the "New Burial Ground" on the grounds that the likely disclosure of exempt information will prejudice the public interest by reason of the confidential nature of the business to be transacted.

8. New Burial Ground (RED)

To consider a letter dated 14th September 2010 from the Council's legal advisor enclosing correspondence from solicitors acting on behalf of the adjoining landowner of the 20 foot strips.

Background document

[*Letter dated 20th September 2010 from the Council's legal advisor enclosing a letter dated 14th September from the adjoining landowner of the 20 foot strips.*](#)

9. Date of the next meeting

List of circulated documents

1. Minutes of the meeting of the Finance and General Purposes Committee held on 18th August 2010 **(WHITE)**
2. Report on review of staff pay and conditions of service **(PINK)**
3. E mail dated 6th September 2010 from Youth Worker **(DARK GREEN)**
4. E mail dated 20th September 2010 from Youth Worker **(DARK GREEN)**
5. Draft budget 2011/12 **(WHITE)**
6. Northfield Management Committee draft budget 2011/12 **(GREEN)**
7. Legal costs **(YELLOW)**
8. Letter dated 21st September 2010 from Jonathan Dawson **(DARK GREEN)**
9. Letter dated 11th September 2010 from trustees of the Hartley WI charity **(PINK)**
10. Preliminary enquiries **(GREEN)**
11. Form of indemnity **(DARK YELLOW)**
12. Letter dated 20th September 2010 from the Council's legal advisor **(CONFIDENTIAL) (RED)**
13. Letter dated 14th September 2010 from solicitors acting on behalf of the adjoining landowner **(CONFIDENTIAL) (RED)**

Committee membership
Cllr Abraham
Cllr Barnett
Cllr Coates
Cllr Gaywood (ex officio)
Cllr Mrs Oxtoby (ex-officio)
Cllr Sewell

Cllr Alford
Cllr Mrs Burns
Cllr Mrs Cole
Cllr Minns
Cllr Ramsay