

## HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL  
Tel/Fax No: 01474 709441  
E mail [mail@hartleyparishcouncil.com](mailto:mail@hartleyparishcouncil.com)

30<sup>th</sup> September 2010

Dear Councillor

You are invited to attend a meeting of the Burial Grounds and Gardens of Remembrance Committee to be held on **6th October 2010** commencing at **4.00p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

**Julie Hoad**  
Proper Officer

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### AGENDA

#### **1. Apologies for absence**

To receive apologies for absence.

#### **2. Declarations of Interest**

To receive Members' declarations of interest.

#### **3. Minutes**

**(WHITE)**

To approve the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 31st August 2010 as a correct record. (Annexed).

#### **4. Financial Report**

**(BLUE)**

To receive and note a financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 30<sup>th</sup> September 2010. (Annexed).

#### Background document

*Financial report dated 30<sup>th</sup> September 2010.*

#### **5. Gardens of Remembrance**

a) To consider a letter dated 22<sup>nd</sup> September 2010, received from the Rev. Jim Fletcher and an email dated 23<sup>rd</sup> September 2010, received from a resident, regarding the erection of a plaque on the wall of the old Garden of Remembrance. (Annexed)

**(GREEN)**

b) To consider a request from the family of the late Edith Day, for her ashes to be interred in the new Garden of Remembrance. (Report annexed)

**(CREAM)**

c) To review the rules and regulations relating to the Burial Ground and Gardens of Remembrance. (Annexed – current rules and regulations) **(PINK)**

## 6. Closed Churchyard

To note that the EDF Energy Networks Contractor Brockwells Forestry, will be undertaking pruning works on trees in the closed churchyard during the week commencing 11<sup>th</sup> October 2010.

## 7. Date of Next Meeting

### List of circulated documents

1. Minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 31st August 2010. **(WHITE)**
2. Financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 30<sup>th</sup> September 2010. **(BLUE)**
3. Letter dated 22<sup>nd</sup> September 2010, received from the Rev. Jim Fletcher **(GREEN)**
4. Email dated 23<sup>rd</sup> September 2010, received from a resident **(GREEN)**
5. Report on request for ashes to be interred in new Garden of Remembrance **(CREAM)**
6. Burial Ground Rules and Regulations **(PINK)**
7. Gardens of Remembrance Rules and Regulations **(PINK)**
8. Churchyard Regulations for St. Mary's, Fawkham **(PINK)**

#### Committee membership

Cllr A Barnett  
Cllr R Coates  
Cllr Mr J Minns  
Cllr Mr B Ramsay

Cllr Mrs J Burns  
Cllr Mr J Gaywood (ex-officio)  
Cllr Mrs A Oxtoby (ex officio)