

# THE PARISH COUNCIL OF HARTLEY

5<sup>th</sup> October 2010

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 11<sup>th</sup> OCTOBER 2010** commencing at **8.00 p.m.** The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad  
**Proper Officer**

**To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.**

## **AGENDA**

**1. Apologies**

To receive and approve, if necessary, any apologies for absence.

**2. Declarations of Interest**

To receive Members' declarations of interest.

**3. Register of Interests**

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

**4. Minutes**

To approve, as a correct record, the minutes of the Council meeting held on 13<sup>th</sup> September 2010. (Annexed). **(WHITE)**

***The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.***

***Public Question Time***

**5. Amenities and Open Spaces Committee (GREEN)**

To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 16<sup>th</sup> September 2010 and to consider any recommendations contained therein. (Annexed).

**6. Burial Grounds and Gardens of Remembrance Committee (PINK)**

To adopt the minutes of the meetings of the Burial Grounds and Gardens of Remembrance Committee held on 6<sup>th</sup> October 2010 and to consider any recommendations contained therein. (To follow).

**7. Finance and General Purposes Committee (BLUE)**

To adopt the minutes of the meetings of the Finance and General Purposes Committee held on 29<sup>th</sup> September 2010 and to consider any recommendations contained therein. (Annexed).

**8. Planning Committee (YELLOW)**

To adopt the minutes of the meetings of the Planning Committee held on 14<sup>th</sup> July 2010 (annexed), 22<sup>nd</sup> September 2010 (annexed) and 6<sup>th</sup> October 2010 (to follow) and to consider any recommendations contained therein.

**9. Standing Orders Working Group (CREAM)**

Pursuant to Standing Order 78 a motion to permanently vary the Council's Standing Orders was proposed by Cllr Gaywood and seconded by Cllr Alford at the meeting of the Council held on 13<sup>th</sup> September 2010 and stood adjourned without further discussion to the next meeting of the Council.

The Council is requested to adopt the minutes of the meeting of the Standing Orders Working Group held on 18<sup>th</sup> August 2010 and to consider the recommendation contained therein. (Members are requested to bring their copy of the minutes of the meeting of the Standing Orders Working Group held on 18<sup>th</sup> August 2010, which were circulated with the September Council agenda papers).

**10. Northfield Management Committee (DARK GREEN)**

To consider the minutes of the meeting of the Northfield Management Committee held on 28<sup>th</sup> September 2010 and to consider any recommendations contained therein. (Annexed).

**11. HAWK (DARK YELLOW)**

To receive and note the minutes of the Annual meeting of the HAWK Youth Partnership Project held on 13<sup>th</sup> July 2010 and the 2009/10 Annual Report. (Annexed).

**12. KALC (WHITE)**

(a) To receive and note the minutes of the meetings of the KALC Sevenoaks Area Committee held on 11<sup>th</sup> June 2010 and 17<sup>th</sup> September 2010. (Annexed).

(b) To receive and note the Parish News issue number 350. (Annexed).

### 13. Training

(a) To authorise the Clerk to attend to attend a health and safety training day on 15<sup>th</sup> October 2010 at the offices of Dover Town Council at a cost of £60 plus VAT.

(b) To authorise the Clerk to attend the SLCC regional conference on 11<sup>th</sup> November 2010 at Uckfield at a cost of £55 plus VAT.

### 14. Payments (BLUE)

(a) To approve the payment of the accounts for October 2010. (Annexed).

(b) To receive and note a financial report as at 5<sup>th</sup> October 2010. (Annexed).

#### List of circulated documents

1. Minutes of the meeting of the Council held on 13<sup>th</sup> September 2010. **(WHITE)**
2. Minutes of the meeting of the Amenities and Open Spaces Committee held on 16<sup>th</sup> September 2010. **(GREEN)**
3. Minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 6<sup>th</sup> October 2010. **(PINK)**
4. Minutes of the meetings of the Finance and General Purposes Committee held on 29<sup>th</sup> September 2010. **(BLUE)**
5. Minutes of the meetings of the Planning Committee held 14<sup>th</sup> July 2010 and 22<sup>nd</sup> August 2010. **(YELLOW)**
6. Minutes of the meeting of the Northfield Management Committee held on 28<sup>th</sup> September 2010. **(DARK GREEN)**
7. Minutes of the Annual meeting of the HAWK Youth Partnership held on 13<sup>th</sup> July 2010 and 2009/10 Annual Report. **(DARK YELLOW)**
8. Minutes of the meetings of the KALC Sevenoaks Area Committee held on 11<sup>th</sup> June 2010 and 17<sup>th</sup> September 2010. **(WHITE)**
9. Parish News issue no **(WHITE)**
10. Schedule of payments October 2010. **(BLUE)**
11. Financial Report as at 5<sup>th</sup> October 2010. **(BLUE)**