

THE PARISH COUNCIL OF HARTLEY

2nd November 2010

Dear Councillor

You are hereby summoned to attend a meeting of the Hartley Parish Council to be held at the Pavilion, Manor Field on **MONDAY 8th NOVEMBER 2010** commencing at **8.00p.m.** The business to be transacted at the meeting is:

Yours sincerely

Julie Hoad
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest.

3. Register of Interests

To update the Register of Interest, if necessary. Members are reminded they are required to update the Register of Interests within 28 days of their interest changing.

4. Minutes

To approve, as a correct record, the minutes of the Council meeting held on 11th October 2010. (Annexed). **(WHITE)**

The meeting will be adjourned to receive any reports from the County Councillor and District Councillors.

Public Question Time

- 5. Amenities and Open Spaces Committee (GREEN)**
To adopt the minutes of the meeting of the Amenities and Open Spaces Committee held on 25th October 2010 and to consider any recommendations contained therein. (Annexed).
- 6. Communications Committee (PINK)**
To adopt the minutes of the meeting of the Communications Committee held on 1st November 2010 and to consider any recommendations contained therein. (To follow).
- 7. Finance and General Purposes Committee (BLUE)**
To adopt the minutes of the meetings of the Finance and General Purposes Committee held on 20th October 2010 and to consider any recommendations contained therein. (Annexed).
- 8. Planning Committee (YELLOW)**
To adopt the minutes of the meetings of the Planning Committee held on 20th October 2010 (annexed) and 3rd November 2010 (to follow) and to consider any recommendations contained therein.
- 9. Standing Orders (CREAM)**
To consider a report on a variation to the Standing Orders approved and adopted by the Council at a meeting held on 11th October 2010. (Annexed)
- 10. Payments (BLUE)**
(a) To approve the payment of the accounts for November 2010. (Annexed).
(b) To receive and note a financial report as at 2nd November 2010. (Annexed).

List of circulated documents

1. Minutes of the meeting of the Council held on 11th October 2010. **(WHITE)**
2. Minutes of the meeting of the Amenities and Open Spaces Committee held on 25th October 2010. **(GREEN)**
3. Minutes of the meeting of the Communications Committee held on 1st November 2010. **(PINK)**
4. Minutes of the meetings of the Finance and General Purposes Committee held on 20th October 2010. **(BLUE)**
5. Minutes of the meetings of the Planning Committee held 20th October 2010 and 3rd November 2010. **(YELLOW)**
6. Report on variation to Standing Orders . **(CREAM)**
7. Schedule of payments November 2010. **(BLUE)**
8. Financial Report as at 2nd November 2010. **(BLUE)**