

NORTHFIELD MANAGEMENT COMMITTEE

**The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent
DA3 8JZ
Telephone 01474 702760. Fax 01474 700496**

03 November 2010

Dear Councillor,

You are invited to attend a committee meeting of the Northfield Management Committee to be held on **Wednesday 10 November 2010 at 10.00am, at Hartley Library, Ash Road, Hartley**. We would like to remind members of the Committee that all original copies of the correspondence contained in the Agenda are brought to the Committee meetings and held on file. If any member wishes to have sight of the correspondence that is not copied with the Agenda, would they please contact the Secretary to the Committee.

Yours sincerely,
**Alison de Jager
Julie Hoad**

A G E N D A

1. **Apologies for absence**
2. **Declarations of Interest**
3. **To approve the minutes of the meeting of 28 September 2010.**
(APPENDIX A WHITE)
4. **Financial Report**
(APPENDIX B PINK)
5. **Land and Site Maintenance**
 - 5.1 EDF Lease – To note that a letter has been sent to Susan Heads advising that the Northfield Management Committee agreed to an annual rent of £1.00.
 - 5.2 Access gate adjacent to Milestone School – To consider an initial first draft Licence from Kent County.
(APPENDIX C GREEN)
 - 5.3 To authorise the spraying of regenerated growth around New House Shaw in late autumn.
 - 5.4 Surface water run off into Church Road – To note that the installation of the soakaway has been completed.
 - 5.5 Hay Cutting – to note that invitations to tender for the required works for a three year period have been sent out.
 - 5.6 To approve the grass cutting tender for the period 2011 – 2012. (attached)
 - 5.7 To note that 75 hedging plants have been applied for through the Kent Free Trees Scheme to strengthen the hedge adjacent to Milestone School.

5.8 To discuss the possible planting of a plum hedge along the boundary with the allotments should funding available. The Woodlands Group is looking into this application.

6. Recreational Facilities

6.1 The horse riding route was closed due to the soakaway works on Northfield, and will remain closed, re-opening in the Spring. All members have been notified of the closure either by email or letter.

7. Barnetts Wood and New House Shaw

7.1 Barnetts Wood Notice Board – To note that the notice board has been delivered and will be erected once the brambles have been cleared.

7.2 To note that the planting of the Bluebells has been carried out with the assistance of volunteers from the Woodlands Group.

7.3 To note that the pruning works in Barnetts Wood will continue in December 2010.

7.4 New House Shaw – The work on the identified trees will be carried out on 22 November 2010

7.5 Forestry Commission Workshop on Managing Farm Woods for Wildlife. Report at meeting.

8. Wildlife Survey

8.1 The Wildlife Survey Report has been received. A copy was emailed to members and a hard copy will be available at the meeting.

9 Health and Safety

9.1 Visual Inspection Sheets – The visual inspection sheets for the period September 2010 – October 2010 will be available at the meeting.

9.2 To note that a Liability Adjuster has met with the Parish Clerks to discuss the accident on Northfield on 25 July 2010.

10. Correspondence and Date of Next Meeting

10.1 A request not to fill the 'bomb hole' with the spoil from the soakaway has been received.