

**MINUTES OF THE MEETING OF THE FINANCE & GENERAL PURPOSES
COMMITTEE HELD ON 17th NOVEMBER 2010 AT 10.30 a.m.
AT HARTLEY LIBRARY, ASH ROAD**

Present: Cllr L Abraham
Cllr C Alford
Cllr A Barnett
Cllr J Gaywood
Cllr J Minns
Cllr Mrs A Oxtoby
Cllr B Ramsay (Chairman)

In attendance: Mrs J Hoad (Clerk)
1 member of the public

1. Apologies

Apologies had been received from Cllr R Coates, Cllr Mrs P Cole and Cllr V Sewell.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes

RESOLVED: That, the minutes of the meeting of the Finance and General Purposes Committee held on 20th October 2010 be approved and signed by the Chairman as a correct record.

4. Hartley W.I. Hall

It was reported that no further progress had been made to transfer the Hartley W.I. Hall to Hartley Parish Council and the solicitor acting on behalf of the Hartley W.I. had advised that she was awaiting instruction from the Trustees of the Charity. It was confirmed that the Trustees of the Charity had been informed that Hartley Parish Council was not willing to sign an indemnity. The Clerk reported that she had contacted the Trustees of the Charity to arrange a meeting but to date no positive response had been received.

The Committee was made aware of a Lottery funding for community buildings and village hall.

RESOLVED: That, a meeting with the Trustees of the Charity be pursued and further investigations be undertaken on funding opportunities for village halls through The Lottery.

5. New Burial Ground

It was reported that the Council's legal advisor had written to the solicitor acting on behalf of Messrs H F & J H Glover confirming the Council's agreement to the extent of the right of access required for burial purposes across the entrance at Manor Field. A response was awaited from Messrs H F & J H Glover's solicitor, after which a draft agreement would be drafted by the Council's legal advisor.

RESOLVED: That, the report be noted.

6. Parish Office Lease

The Committee was advised that Kent County Council had agreed to remove Clause 7.2.10 from the draft lease on the Parish Office in Hartley Library, provided Hartley Parish Council had suitable public liability insurance. It was reported that Kent County Council required an undertaking from Hartley Parish Council to pay its professional and legal fees, upto the previously agreed limits, whether or not the matter proceeded to completion. The Committee considered this condition was unreasonable and it was reported that Hartley Parish Council's solicitor had responded accordingly to Kent County Council.

RESOLVED: That, representations be made to the local County Councillor expressing Hartley Parish Council's concerns about the condition being imposed by Kent County Council, that Hartley Parish Council should give an undertaking to meet Kent County Council's legal and professional costs, upto the previously agreed limits, whether or not the matter proceeded to completion, which it considers to be unreasonable and unfair and that his support be sought to remove this condition.

7. Kent County Council – Bold Steps for Kent

The Committee considered the consultation document, Bolder Steps for Kent, which outlined Kent County Council's medium term plan to 2014/15.

RESOLVED: That, the Kent County Council's medium term plan to 2014/15 entitled "Bolder Steps for Kent", be received and noted.

8. Exclusion of the public

RESOLVED: That, under the Public Bodies (Admissions to Meetings) Act 1960 the public be excluded from the meeting during consideration of minute item 9, "Review of staff pay and conditions", on the grounds that the likely disclosure of exempt information would prejudice the public interest by reason of the confidential nature of the business to be transacted.

9. Review of staff pay and conditions

The Clerk withdrew from the meeting during discussions in respect of staff appraisals, and review of staff pay and conditions.

The Committee considered the outcome of the Clerk and Assistant Clerk's staff appraisal and considered changes to their respective Contracts of Employment and Job Descriptions. At a meeting of the Committee held on 29th September 2010 the Committee

had undertaken a review of the role of the Clerk in line with guidance issued by the Society of Local Council Clerks and had concluded that, due to the additional responsibilities required of the Clerk, the job now fell above the substantive bench mark in Profile 2. Likewise the Committee felt that the responsibilities of the Assistant Clerk had also increased and considered that the qualification currently being sought by the Assistant Clerk should be recognised.

RECOMMENDED: That,

- (1) following the re-evaluation of the role and responsibilities of the Clerk and Assistant Clerk in line with guidance issued by the Society of Local Council Clerks;
 - (a) the Clerk's pay be fixed between SCP 35 to 38, above the substantive bench of Profile 2 (LC2), with the Clerk being placed on SCP 35 with effect from 1st April 2011 rising annually by automatic increase on 1st April each year by one incremental step upto the scale maximum;
 - (b) the Assistant Clerk's pay be fixed between SCP 22 to 25 with the Assistant Clerk being placed on SCP 22 with effect from 1st April 2011 rising annually by automatic increase on 1st April each by one incremental step upto the scale maximum;
- (2) the Job Description attached to the Clerk's Contract of Employment be amended, as discussed by the Finance and General Purposes Committee; and
- (3) the Contract of Employment and Statement of Particulars of Employment and the Main Duties of the Assistant Clerk be amended as discussed by the Finance and General Purposes Committee.

10. Budget 2011/12

The Committee considered the draft budget for 2011/12.

RECOMMENDED: That,

- (1) the budget for the financial year 2011/12, attached as appendix 1 to these minutes be approved and adopted by the Council; and
- (2) the precept for the year 2011/12 be increased from £108,500 to £112,000, (representing an estimated increase of £1.35 per year per band D property)

11. Date of the next meeting

To be confirmed.

The meeting closed at 11.55 a.m.

Signed:.....

Date:.....

Chairman of the Finance and General Purposes Committee

Expenditure	Budget 2010/11	Spent so far (upto Aug 10) (Column C)	Projected expenditure to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/ decrease(-) (£)	Variation (%)
Staff costs (1)							
Salaries	41,100.00	17,130.79	23,983.11	41,113.90	42,100.00	1,000.00	2.43
Employers NIC	2,950.00	1,220.19	1,708.27	2,928.46	3,050.00	100.00	3.39
Employers pension	5,250.00	2,171.55	3,040.17	5,211.72	5,700.00	450.00	8.57
Training	250.00	207.04	200.00	407.04	500.00	250.00	100.00
Staff expenses	75.00	-	-	-	100.00	25.00	33.33
TOTAL	49,625.00	20,729.57	28,931.55	49,661.12	51,450.00	1,825.00	3.68

Expenditure	Budget 2010/11	Spent so far (upto Aug 10) (Column C)	Projected expenditure to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/ decrease(-) (£)	Variation (%)
General costs (2)							
Chairman's allowance	475.00	475.00	-	475.00	475.00	-	-
Members expenses	325.00	120.94	125.00	245.94	325.00	-	-
Members training	325.00	40.00	100.00	140.00	325.00	-	-
Audit fees internal	850.00	425.00	340.00	765.00	850.00	-	-
Room hire	125.00	37.00	-	37.00	50.00	-75.00	-60.00

APPENDIX 1

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Insurance	2,500.00	2,846.96	-	2,846.96	3,000.00	500.00	20.00
Subscriptions	2,000.00	1,264.20	650.00	1,914.20	2,000.00	-	-
Loan charges	900.00	442.58	442.58	885.16	900.00	-	-
Notice boards	200.00	95.00	350.00	445.00	200.00	-	-
Newsletter inc AR	2,000.00	398.29	550.00	948.29	1,000.00	-1,000.00	-50.00
Legal fees	500.00	208.00	3,400.00	3,608.00	500.00	-	-
Green sacks	4,500.00	1,830.00	3,170.00	5,000.00	5,000.00	500.00	11.11
Advertising	150.00	150.00	-	150.00	150.00	-	-
Audit fees external	3,050.00	2,312.00	-	2,312.00	1,750.00	-1,300.00	-42.62
Election expenses	-	-	-	-	3,500.00	3,500.00	3,500.00
Recycling sacks	300.00	-	275.00	275.00	275.00	-25.00	-8.33
Website	175.00	-	180.00	180.00	185.00	10.00	5.71
Misc	100.00	-	100.00	100.00	100.00	-	-
Black sacks	225.00	-	337.50	337.50	337.50	112.50	50.00
TOTAL	18,700.00	10,644.97	10,020.08	20,665.05	20,922.50	2,222.50	11.89

Expenditure	Budget 2010/11	Spent so far (upto Aug 10) (Column C)	Projected expenditure to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/decrease(-) (£)	Variation (%)
Office costs (3)							
Rent/rates	2,500.00	1,113.03	2,900.00	4,013.03	2,100.00	-400.00	-16.00
Telephone	400.00	210.19	225.00	435.19	450.00	50.00	12.50

Postage	600.00	275.27	275.00	550.27	600.00	-	-
Stationery	950.00	131.38	250.00	381.38	600.00	-350.00	-36.84
Photocopier	1,200.00	549.16	1,350.00	1,899.16	1,900.00	700.00	58.33
Office administration	75.00	-	75.00	75.00	75.00	-	-
Misc costs	75.00	-	75.00	75.00	75.00	-	-
General maintenance	200.00	-	-	-	200.00	-	-
New office equipment	100.00	-	-	-	500.00	400.00	400.00
Office equipment maint	250.00	96.99	100.00	196.99	250.00	-	-
Broadband	360.00	179.94	180.00	359.94	360.00	-	-
TOTAL	6,710.00	2,555.96	5,430.00	7,985.96	7,110.00	400.00	5.96

Expenditure	Budget 2010/11	Spent so far (upto Aug 10) (Column C)	Projected expenditure to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/decrease(-) (£)	Variation (%)
Burial Grounds (4)							
Grass cutting	1,050.00	450.00	360.00	810.00	900.00	-150.00	-14.29
General maintenance	1,000.00	-	500.00	500.00	1,000.00	-	-
Maintenance contract	1,750.00	707.70	1,000.00	1,707.70	1,750.00	-	-
Spoil removal	450.00	-	450.00	450.00	450.00	-	-
New b/g grass cut	450.00	-	210.00	210.00	210.00	-240.00	-53.33
New b/g advance works	6,500.00	100.00	4,000.00	4,100.00	500.00	-6,000.00	-92.31

All Saints grass cut	750.00	360.00	240.00	600.00	600.00	-150.00	-20.00
All Saints general maint	200.00	-	200.00	200.00	500.00	300.00	150.00
Health and safety	500.00	580.15	-	580.15	200.00	-300.00	-60.00
Blue trade sacks	50.00	102.43	-	102.43	100.00	50.00	100.00
TOTAL	12,700.00	2,300.28	6,960.00	9,260.28	6,210.00	-6,490.00	-51.10

Expenditure	Budget 2010/11	Spent so far (upto Aug 10) (Column C)	Projected expenditure to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/decrease(-) (£)	Variation (%)
Allotments (5)							
Maintenance	225.00	-	225.00	225.00	225.00	-	-
Rent	200.00	100.00	100.00	200.00	-	-200.00	-100.00
Water	300.00	26.77	400.00	426.77	450.00	150.00	50.00
TOTAL	725.00	126.77	725.00	851.77	675.00	-50.00	-6.90

Expenditure	Budget 2010/11	Spent so far (upto Aug 10) (Column C)	Projected expenditure to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/decrease(-) (£)	Variation (%)
Open Spaces (6)							
Grass cutting	4,500.00	1,996.00	2,484.00	4,480.00	4,500.00	-	-
Gang mowing	2,250.00	1,235.00	1,400.00	2,635.00	2,750.00	500.00	22.22

General maintenance	4,500.00	1,058.70	4,200.00	5,258.70	6,000.00	1,500.00	33.33
Routine maint contract	6,500.00	2,660.00	4,172.00	6,832.00	7,000.00	500.00	7.69
Playground maintenance	2,000.00	158.07	750.00	908.07	2,000.00	-	-
Playground inspection	650.00	300.00	300.00	600.00	650.00	-	-
Rubbish clearance	500.00	-	500.00	500.00	500.00	-	-
Dog bins	1,500.00	687.05	700.00	1,387.05	1,500.00	-	-
Rectory Meadow	2,250.00	-	1,700.00	1,700.00	1,700.00	-550.00	-24.44
Hartley Wood	750.00	-	-	-	-	-750.00	-100.00
Pond	-	-	-	-	-	-	-
Lay by	-	-	-	-	-	-	-
Misc expenses	200.00	-	200.00	200.00	200.00	-	-
Cricket	250.00	190.00	-	190.00	200.00	-50.00	-20.00
Football	150.00	-	300.00	300.00	350.00	200.00	133.33
TOTAL	26,000.00	8,284.82	16,706.00	24,990.82	27,350.00	1,350.00	5.19

Expenditure	Budget 2010/11	Spent so far (upto Aug 10) (Column C)	Projected expenditure to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/decrease(-) (£)	Variation (%)
Manor Field Pavilion (7)							
Cesspool	950.00	293.00	592.00	885.00	950.00	-	-
Calor gas	1,200.00	18.33	1,200.00	1,218.33	1,300.00	100.00	8.33
Electricity	700.00	374.79	375.00	749.79	800.00	100.00	14.29

Water	150.00	25.51	100.00	125.51	150.00	-	-
Rates	625.00	518.93	-	518.93	625.00	-	-
Cleaning	1,450.00	660.00	730.00	1,390.00	1,450.00	-	-
Cleaning materials	100.00	21.49	25.00	46.49	50.00	-50.00	-50.00
Maintenance	2,500.00	1,437.00	2,000.00	3,437.00	1,500.00	-1,000.00	-40.00
Testing	900.00	263.19	650.00	913.19	800.00	-100.00	-11.11
Misc	250.00	0.00	250.00	250.00	250.00	-	-
TOTAL	8,825.00	3,612.24	5,922.00	9,534.24	7,875.00	-950.00	-10.76

Expenditure Northfield (8)	Budget 2010/11	Spent so far (upto Aug 10) (Column C)	Projected expenditure to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/ decrease(-) (£)	Variation (%)
Contribution to NMC	500.00	-	500.00	500.00	2,000.00	1,500.00	300.00
TOTAL	500.00	-	500.00	500.00	2,000.00	1,500.00	300.00

Expenditure Youth Services (9)	Budget 2010/11	Spent so far (upto Aug 10) (Column C)	Projected expenditure to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/ decrease(-) (£)	Variation (%)
HAWK	1,350.00	1,350.00	-	1,350.00	1,350.00	-	-

Misc expenses	1,000.00	-	700.00	700.00	1,000.00	-	-
8-12 Project	-	-	-	-	-	-	-
TOTAL	2,350.00	1,350.00	700.00	2,050.00	2,350.00	-	-

Expenditure	Budget 2010/11	Spent so far (upto Aug 10) (Column C)	Projected expenditure to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/decrease(-) (£)	Variation (%)
Section 137 (10)							
Donations	800.00	250.00	550.00	800.00	500.00	-300.00	-37.50
Others	200.00	63.76	16.00	79.76	200.00	-	-
TOTAL	1,000.00	313.76	566.00	879.76	700.00	-300.00	-30.00

Expenditure	Budget 2010/11	Spent so far (upto Aug 10) (Column C)	Projected expenditure to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/decrease(-) (£)	Variation (%)
Capital Schemes (11)							
Land purchase	-	-	-	-	-	-	-
Pavilion electric cable	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-

Expenditure	Budget 2010/11	Spent so far (upto Aug 10) (Column C)	Projected expenditure to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/decrease(-) (£)	Variation (%)
Youth Reserve (12)							
Misc expenses	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-

Expenditure	Budget 2010/11	Spent so far (upto Aug 10) (Column C)	Projected expenditure to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/decrease(-) (£)	Variation (%)
W I Hall (17)							
Legal fees	-	-	5,200.00	5,200.00	-	-	
Grant	2,000.00	-	2,000.00	2,000.00	500.00	-1,500.00	-75.00
TOTAL	2,000.00	-	7,200.00	7,200.00	500.00	-1,500.00	-75.00

Income	Budget 2010/11	Received so far (upto Aug 10) (Column C)	Projected income to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/ decrease(-) (£)	Variation (%)
General costs (2)							
Green sacks	5,500.00	2,865.50	2,634.50	5,500.00	5,500.00	-	-
Recycling sacks	300.00	113.50	161.50	275.00	275.00	-25.00	-8.33
Black sacks	225.00	144.00	190.00	334.00	337.50	112.50	50.00
TOTAL	6,025.00	3,123.00	2,986.00	6,109.00	6,112.50	87.50	1.45

Income	Budget 2010/11	Received so far (upto Aug 10) (Column C)	Projected income to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/ decrease(-) (£)	Variation (%)
Burial Grounds (4)							
Graves/interments	1,320.00	1,870.00	130.00	2,000.00	1,380.00	60.00	4.55
Interment of ashes	1,020.00	855.00	360.00	1,215.00	1,080.00	60.00	5.88
Memorials	450.00	400.00	240.00	640.00	480.00	30.00	6.67
Plaques	600.00	275.00	495.00	770.00	660.00	60.00	10.00
TOTAL	3,390.00	3,400.00	1,225.00	4,625.00	3,600.00	210.00	6.19

Income	Budget 2010/11	Received so far (upto Aug 10) (Column C)	Projected income to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/ decrease(-) (£)	Variation (%)
Allotments (5)							
Rent	600.00	-	625.00	625.00	640.00	40.00	6.67
TOTAL	600.00	-	625.00	625.00	640.00	40.00	6.67

Income	Budget 2010/11	Received so far (upto Aug 10) (Column C)	Projected income to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/ decrease(-) (£)	Variation (%)
Open Spaces (6)							
Rectory Meadow	-	-	-	-	-	-	-
Cricket	1,380.00	-	1,380.00	1,380.00	1,400.00	20.00	1.45
Football	1,200.00	99.00	1,300.00	1,399.00	1,350.00	150.00	12.50
TOTAL	2,580.00	99.00	2,680.00	2,779.00	2,750.00	170.00	6.59

Income	Budget 2010/11	Received so far (upto Aug 10) (Column C)	Projected income to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/ decrease(-) (£)	Variation (%)
Manor Field Pavilion (7)							

Lettings	2,000.00	665.00	850.00	1,515.00	1,500.00	-500.00	-25.00
Yoga	500.00	147.00	200.00	347.00	350.00	-150.00	
Art Group	-	-	-	-	-	-	-
TOTAL	2,500.00	812.00	1,050.00	1,862.00	1,850.00	-650.00	-26.00

Income Northfield (8)	Budget 2010/11	Received so far (upto Aug 10) (Column C)	Projected income to 31st March 201 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/ decrease(-) (£)	Variation (%)
Misc	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-

Income Youth Services (9)	Budget 2010/11	Received so far (upto Aug 10) (Column C)	Projected income to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/ decrease(-) (£)	Variation (%)
Grants	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

Income Interest on investment (14)	Budget 2010/11	Received so far (upto Aug 10) (Column C)	Projected income to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/ decrease(-) (£)	Variation (%)
Bank interest	500.00	120.70	100.00	220.70	200.00	-300.00	-60.00
Stock dividend	1.42	0.71	0.71	1.42	1.42	-	-
TOTAL	501.42	121.41	100.71	222.12	201.42	-300.00	-59.83

Income Misc income (16)	Budget 2010/11	Received so far (upto Aug 10) (Column C)	Projected income to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/ decrease(-) (£)	Variation (%)
Misc income (16)	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-

Expenditure (Revenue)	Budget 2010/11	Spent so far (upto Aug 10) (Column C)	Projected expenditure to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/ decrease(-) (£)	Variation (%)
Staff costs	49,625.00	20,729.57	28,931.55	49,661.12	51,450.00	1,825.00	3.68
General costs	18,700.00	10,644.97	10,020.08	20,665.05	20,922.50	2,222.50	11.89
Office costs	6,710.00	2,555.96	5,430.00	7,985.96	7,110.00	400.00	5.96
Burial Grounds	12,700.00	2,300.28	6,960.00	9,260.28	6,210.00	-6,490.00	-51.10
Allotments	725.00	126.77	725.00	851.77	675.00	-50.00	-6.90
Open spaces	26,000.00	8,284.82	16,706.00	24,990.82	27,350.00	1,350.00	5.19
Manor Field Pavilion	8,825.00	3,612.24	5,922.00	9,534.24	7,875.00	-950.00	-10.76
Northfield	500.00	-	500.00	500.00	2,000.00	1,500.00	300.00
Youth services	2,350.00	1,350.00	700.00	2,050.00	2,350.00	-	-
Section 137	1,000.00	313.76	566.00	879.76	700.00	-300.00	-30.00
WI Hall	2,000.00	-	7,200.00	7,200.00	500.00	-1,500.00	-
TOTAL	129,135.00	49,918.37	83,660.63	133,579.00	127,142.50	-1,992.50	-1.54

Expenditure (Reserves)	Budget 2010/11	Spent so far (upto Aug 10) (Column C)	Projected expenditure to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/ decrease(-) (£)	Variation (%)
Capital schemes	-	-	-	-	-	-	-
Youth reserve	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-

Income	Budget 2010/11	Received so far (upto Aug 10) (Column C)	Projected income to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12	Increase(+)/ decrease(-) (£)	Variation (%)
General costs	6,025.00	3,123.00	2,986.00	6,109.00	6,112.50	87.50	1.45
Burial Grounds	3,390.00	3,400.00	1,225.00	4,625.00	3,600.00	210.00	6.19
Allotments	600.00	-	625.00	625.00	640.00	40.00	6.67
Open spaces	2,580.00	99.00	2,680.00	2,779.00	2,750.00	170.00	6.59
Manor Field Pavilion	2,500.00	812.00	1,050.00	1,862.00	1,850.00	-650.00	-26.00
Northfield	-	-	-	-	-	-	-
Youth services	-	-	-	-	-	-	-
Interest	501.42	121.41	100.71	222.12	201.42	-300.00	-59.83
Misc	-	-	-	-	-	-	-
TOTAL	15,596.42	7,555.41	8,666.71	16,222.12	15,153.92	-442.50	-64.93

APPENDIX 1

Total budgeted expenditure 11/12	127,142.50	Balance @ 31/3/10 (from balance sheet)	112,184.43
Total budgeted income 11/12 (exc precept)	<u>15,153.92</u>	Add projected income (10/11)	16,222.12
	111,988.58	Add precept (10/11)	<u>108,500.00</u>
		Total	236,906.55
		Ddt projected expenditure (10/11)	<u>133,579.00</u>
		Estimated balance @ 31/3/11	103,327.55
		Capital reserve	43,678.74
		Earmarked reserve (youth)	1,602.65
		Projected general fund balance @ 31/3/11	<u>58,046.16</u>
			103,327.55

Income	Budget 2010/11	Received so far (upto Aug 10) (Column C)	Projected income to 31st March 2011 (Column D)	Estimate for year (Column C + Column D)	Budget 2011/12		
Precept	108,500.00	54,250.00	54,250.00	108,500.00	112,000.00	3,500.00	3.23

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