

## HARTLEY PARISH COUNCIL

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3<sup>rd</sup> February 2011

Dear Councillor

You are invited to attend a meeting of the Burial Grounds and Gardens of Remembrance Committee to be held on **Wednesday 9<sup>th</sup> February 2011** commencing at **4.00p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

**Julie Hoad**

Proper Officer

A visual inspection of Hartley Burial Ground and the Closed Churchyard will take place at 3.30 p.m. on 9<sup>th</sup> February 2011. Members are invited to convene at Hartley Burial Ground.

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### **AGENDA**

#### **1. Apologies for absence**

To receive apologies for absence.

#### **2. Declarations of Interest**

To receive Members' declarations of interest.

#### **3. Minutes**

**(WHITE)**

To approve the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 1<sup>st</sup> December 2010 as a correct record. (Annexed).

**Pursuant to Standing Order 1 (d) the Chairman will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.**

#### **4. Financial Report**

**(BLUE)**

To receive and note a financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 3<sup>rd</sup> February 2011. (Annexed).

*Background document*

*Financial report dated 3<sup>rd</sup> February 2011..*

## **5. Hartley Burial Ground**

**(ORANGE)**

a) To consider any matters arising from the visual inspection.

b) At the last meeting of the Burial Grounds and Gardens of Remembrance Committee held on 1<sup>st</sup> December 2010, it was noted that new steps had been formed next to the narrower gate leading into Hartley Burial Ground. It was resolved that enquiries be made with the Church Authorities about the provision of these steps.

The Committee is requested to note that the steps were formed in order to prevent people from slipping on the gradient, but can be removed should the Council require.

c) To consider a letter dated 25<sup>th</sup> January 2011 received from Gareth Johnson MP regarding fees charged in relation to an interment that took place in October 2010. (Annexed)

## **6. Garden of Remembrance**

To consider any matters arising from the visual inspection of the Garden of Remembrance.

## **7. New Garden of Remembrance**

a) To consider any matters arising from the visual inspection of the new Garden of Remembrance.

b) A request has been received for the interment of ashes of a husband and wife who tragically died within days of each other. The family's wish is that their ashes be interred together in the new Garden of Remembrance at Hartley Burial Ground.

The wife was a resident of Old Downs Care Home at the time of her death whilst her husband resided in Longfield at the time of his death, although he practised his faith at All Saints Church.

Under the current charging system, single fees would be due for the interment of the wife with treble fees due for the interment of her husband, as a non resident of the parish.

The Committee is requested to consider whether, under the circumstances, the fees due for the interment of ashes of the husband should be reduced to single fees.

## **8. Closed Churchyard**

To consider any matters arising from the visual inspection of the Closed Churchyard.

## **9. Lay By**

To note that an insurance claim has been submitted by a resident whose vehicle was damaged by the posts located in the lay by at Hartley Burial Ground. This matter is currently being investigated by the Parish Council's insurance company.

## **10. New Burial Ground**

To update Members on progress to provide a new Burial Ground at Manor Field.

## 11. Memorial Safety Programme and Testing Policy

At the meeting of the Burial Grounds & Gardens of Remembrance Committee held on 31<sup>st</sup> August 2010, it was resolved that memorials on grave no 427 for the late Eleanor Margaret Reid, Grave no 421 for the late Gladys Carroll, grave no 254 for the late Elsie Victoria Newson and George Stephen Newson and grave no 146 for the late Elisabeth Anne Beesley, be inspected and re-tested in April 2011.

The Committee is requested to give this matter its consideration.

## 12. Date of Next Meeting

### List of circulated documents

1. Minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 1<sup>st</sup> December 2010. **(WHITE)**
2. Financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 3<sup>rd</sup> February 2011. **(BLUE)**
3. Letter dated 25<sup>th</sup> January 2011 from Gareth Johnson MP **(ORANGE)**

#### Committee membership

Cllr A Barnett  
Cllr R Coates  
Cllr Mr J Minns  
Cllr Mr B Ramsay

Cllr Mrs J Burns  
Cllr Mr J Gaywood (ex-officio)  
Cllr Mrs A Oxtoby (ex officio)