

## HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs J Hoad  
The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL  
Tel/fax 01474 709441  
E mail: [mail@hartleyparishcouncil.org.uk](mailto:mail@hartleyparishcouncil.org.uk)

3<sup>rd</sup> February 2011

Dear Councillor

You are invited to attend a meeting of the Finance & General Purposes Committee to be held on **Wednesday 9<sup>th</sup> February 2011** commencing at 10.30 a.m. at Hartley Library or at the conclusion of the meeting of the Planning Committee, whichever is later.

Yours sincerely

Julie Hoad  
**Proper Officer**

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### AGENDA

#### 1. Apologies

To receive apologies for absence.

#### 2. Declarations of Interest

To receive Members' declarations of interest.

#### 3. Minutes of the previous meeting

(WHITE)

To approve the minutes of the meeting of the Finance & General Purposes Committee held on 12<sup>th</sup> January 2011 as a correct record. (Annexed).

**Pursuant to Standing Order 1 (d) the Chairman will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.**

#### 4. Receipts and payments

(BLUE)

To review the Council's receipts and payments for the period 1<sup>st</sup> April 2010 to 3<sup>rd</sup> February 2011. (Annexed)

##### Background documents

*Summary of receipts and payments as at 3<sup>rd</sup> February 2011*

#### 5. Parish Office Lease

To consider a progress report to surrender and grant a new lease to Hartley Parish Council on the Parish Office at Hartley Library.

## 6. Hartley W.I. Hall

To consider a progress report on the assumption of responsibility by Hartley Parish Council for the Hartley Women's Institute Hall.

## 7. Youth matters

To receive and note a document published to provide support to parish councils, community forums and other community groups to help them work effectively with young people age 12-20. The document is entitled "Working with Young People – Information for parish councils and community groups." A hard copy is available to view in the Parish Office.

## 8. Localism Bill

To consider a document entitled "Decentralisation and the Localism Bill: an essential guide", which sets out the Government's plans to shift power from centralised government to local communities and describes the six essential actions required to deliver decentralisation through all levels of government to every citizen.

The document may be viewed on

<http://www.communities.gov.uk/documents/localgovernment/pdf/1793908.pdf>

**Under the Public Bodies (Admissions to Meetings) Act 1960, it may be necessary to exclude the public from the meeting during consideration of agenda item 10 in respect of the "New Burial Ground" on the grounds that the likely disclosure of exempt information will prejudice the public interest by reason of the confidential nature of the business to be transacted.**

## 9. New Burial Ground

(RED)

To consider a report on progress to modify the covenants and extend the right of access at Manor Field. (Annexed)

*Background document*

*Report on progress to modify the covenants and extend the right of access at Manor Field*

## 10. Date of the next meeting

### List of circulated documents

1. Minutes of the meeting of the Finance and General Purposes Committee held on 12<sup>th</sup> January 2011 (WHITE)
2. Summary receipts and payments as at 3<sup>rd</sup> February 2011 (BLUE)
3. Report on progress to modify the covenants and extend the right of access at Manor Field (RED)

Committee membership  
Cllr Abraham  
Cllr Barnett  
Cllr Coates  
Cllr Gaywood (ex officio)  
Cllr Mrs Oxtoby (ex-officio)  
Cllr Sewell

Cllr Alford  
Cllr Mrs Burns  
Cllr Mrs Cole  
Cllr Minns  
Cllr Ramsay