

NORTHFIELD MANAGEMENT COMMITTEE

Minutes of the Extraordinary Meeting held on Friday 20 May 2011 commencing at 10:00am in the viewing gallery of Ash Green Sports Centre

Present: Cllr M Brown (Chairman)
Cllr Mrs Oxtoby
Cllr Mrs Brammer
Cllr L Glander
Cllr R Burchell

In Attendance: Mrs A de Jager
Mrs J Hoad
1 Members of the public

1. Apologies for Absence

Cllr S Glover

2. Declarations of Interest

Cllr M Brown and Cllr Mrs Brammer a personal interest in any matter relating to the New Ash Green Village Association.

3. Internal Audit

This meeting was called due to the passing away of the Internal Auditor for the Northfield Management Committee. In the circumstances, the Audit commission has given an extension for the submission of the Annual Return and a new Annual Return has been issued.

Requests made to Internal Auditors to carry out the current audit resulted in one response being received from Mr Buckett. Cllr Mrs Oxtoby PROPOSED that the quotation of £200.00 plus travel expenses be accepted for the current year. SECONDED: Cllr M Brown and UNANIMOUSLY AGREED.

4. Bank Account

It was AGREED that Cllrs Mrs Oxtoby, M Brown and Mrs Brammer are the signatories on the Northfield Management bank account and that the relevant bank mandate forms will be updated.

The meeting closed at 10.30am