

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL
Tel/Fax No: 01474 709441
E mail mail@hartleyparishcouncil.com

2nd June 2011

Dear Councillor

You are invited to attend a meeting of the Burial Grounds and Gardens of Remembrance Committee to be held on **Wednesday 8th June 2011** commencing at **4.00p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad

Proper Officer

A visual inspection of Hartley Burial Ground and the Closed Churchyard will take place at 3.30 p.m. on 8th June 2011. Members are invited to convene at Hartley Burial Ground.

AGENDA

1. Election of Chairman of the Burial Grounds and Gardens of Remembrance Committee

To elect a Chairman of the Burial Grounds and Gardens of Remembrance Committee until the Annual meeting of the Council on 14th May 2012.

2. Election of Vice Chairman of the Burial Grounds and Gardens of Remembrance Committee

To elect a Vice Chairman of the Burial Grounds and Gardens of Remembrance Committee until the Annual meeting of the Council on 14th May 2012.

3. Apologies

To receive apologies for absence.

4. Declarations of Interest

To receive Members' declarations of interest.

5. Minutes

(WHITE)

To approve the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 6th April 2011, as a correct record. (Annexed).

Pursuant to Standing Order 1 (d) the Chairman will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

6. Terms of Reference

To review the terms of Reference of the Burial Grounds and Gardens of Remembrance Committee as approved by the Council at its meeting held on 9th May 2011. (Annexed).

7. Financial Report

(BLUE)

To receive and note a financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 2nd June 2011. (Annexed).

Background document

Financial report dated 2nd June 2011.

8. Hartley Burial Ground

To consider any matters arising from the visual inspection.

9. Garden of Remembrance

To consider any matters arising from the visual inspection of the Garden of Remembrance.

10. New Garden of Remembrance

To consider any matters arising from the visual inspection of the new Garden of Remembrance.

11. Closed Churchyard

To consider any matters arising from the visual inspection of the Closed Churchyard.

12. New Burial Ground

To update Members on progress to provide a new Burial Ground at Manor Field.

13. Date of Next Meeting

List of circulated documents

1. Minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 6th April 2011. **(WHITE)**
2. Financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 2nd June 2011. **(BLUE)**

Committee membership

Cllr Mr L Abraham (ex-officio)
Cllr Mr R Burchell
Cllr Mrs J Burns
Cllr Mr R Coates

Cllr Mrs V Fernley
Cllr Mrs A Oxtoby (ex-officio)
Cllr Mr B Ramsay