

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL
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13th September 2011

Dear Councillor

You are invited to attend a meeting of the Burial Grounds and Gardens of Remembrance Committee to be held on **Monday 19th September 2011** commencing at **3.30p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad
Proper Officer

A visual inspection of Hartley Burial Ground and the Closed Churchyard will take place at 3.00 p.m. on 19th September 2011. Members are invited to convene at Hartley Burial Ground.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest.

3. Minutes

(WHITE)

To approve the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 8th June 2011, as a correct record. (Annexed).

Pursuant to Standing Order 1 (d) the Chairman will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

4. Financial Report

(BLUE)

To receive and note a financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 13th September 2011. (Annexed).

Background document

Financial report dated 13th September 2011.

5. Hartley Burial Ground

To consider any matters arising from the visual inspection.

6. Garden of Remembrance

To consider any matters arising from the visual inspection of the Garden of Remembrance.

7. New Garden of Remembrance

To consider any matters arising from the visual inspection of the new Garden of Remembrance.

8. Closed Churchyard (GREEN)

a) To consider any matters arising from the visual inspection of the Closed Churchyard.

b) To consider a quotation from Mr Munday, to 1) prune the hedge along the southern and eastern boundary between the closed churchyard and Hartley Court and 2) prune the hedge on the western boundary of the closed church yard where it overhangs the highway.

c) To consider an email dated 23rd June 2011, received from the Church Authorities in response to the Council's concern regarding the surface treatment applied to the footpath under the Yew tree and its disappointment over the rapid deterioration of the surface treatment, so soon after completion.

9. New Burial Ground

To update Members on progress to provide a new Burial Ground at Manor Field.

10. Institute of Cemetery and Crematorium Management

To receive and note the Summer and Autumn issues of The Journal, a publication produced by the ICCM.

11. Lay By (PINK)

To consider a letter dated 12th July 2011 received from a resident whose vehicle was damaged by the posts located in the lay by at Hartley Burial Ground.

This letter was received in response to the Council's letter dated 21st June 2011, informing the resident that that the Council could not accept any responsibility or liability for the damage caused to the resident's vehicle.

12. Date of Next Meeting

List of circulated documents

1. Minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 8th June 2011 **(WHITE)**
2. Financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 13th September 2011. **(BLUE)**

3. Email dated 23rd June 2011, received from the Church Authorities **(GREEN)**
4. Letter dated 12th July 2011, received from a resident. **(PINK)**

Committee membership

Cllr Mr L Abraham (ex-officio)
Cllr Mr R Burchell
Cllr Mrs J Burns
Cllr Mr R Coates

Cllr Mrs V Fernley
Cllr Mrs A Oxtoby (ex-officio)
Cllr Mr B Ramsay