

HARTLEY PARISH COUNCIL

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL
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25th October 2011

Dear Councillor

You are invited to attend a meeting of the Burial Grounds and Gardens of Remembrance Committee to be held on **Monday 31st October 2011** commencing at **3.30p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

Julie Hoad
Proper Officer

A visual inspection of Hartley Burial Ground and the Closed Churchyard will take place at 3.00 p.m. on **31st October 2011.** Members are invited to convene at Hartley Burial Ground.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest.

3. Minutes

(WHITE)

To approve the minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 19th September 2011, as a correct record. (Annexed).

Pursuant to Standing Order 1 (d) the Chairman will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

4. Financial Report

(BLUE)

To receive and note a financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 25th October 2011. (Annexed).

Background document

Financial report dated 25th October 2011.

5. Budget 2012/13

(GREEN)

To consider the draft budget for the Burial Grounds, Gardens of Remembrance and Closed Churchyard for 2012/13. (Annexed).

Background documents

[Draft budget for 2012/13 for Burial Grounds, Gardens of Remembrance and Closed Churchyard](#)

6. Burial charges 2012/13

(PINK)

To consider the charges in respect of the Burial Ground and Gardens of Remembrance for the period 1st April 2012 to 31st March 2013. (Annexed).

Background documents

[Burial charges for 2011/12](#)

7. Hartley Burial Ground

To consider any matters arising from the visual inspection.

8. Garden of Remembrance

To consider any matters arising from the visual inspection of the Garden of Remembrance.

9. New Garden of Remembrance

To consider any matters arising from the visual inspection of the new Garden of Remembrance.

10. Closed Churchyard

(a) To consider any matters arising from the visual inspection of the Closed Churchyard.

(b) To consider an e mail dated 21st September 2011 from the Church Authorities confirming there are no plans to mark the location of the re-interred remains excavated from the archaeological dig undertaken in advance of the extension works at All Saints Church.

Under the Public Bodies (Admissions to Meetings) Act 1960, it may be necessary to exclude the public from the meeting during consideration of agenda item 11, in respect of the “New Burial Ground” on the grounds that the likely disclosure of exempt information will prejudice the public interest by reason of the confidential nature of the business to be transacted.

11. New Burial Ground

(YELLOW)

To consider a letter dated 15th October 2011 from the adjoining landowners of the two 20 foot wide strips of land at Manor Field. (Annexed).

Background document

[Letter dated 15th October 2011 from adjoining landowners of the two 20 foot wide strips of land](#)

12. Date of next meeting

List of circulated documents

1. Minutes of the meeting of the Burial Grounds and Gardens of Remembrance Committee held on 19th September 2011 **(WHITE)**
2. Financial report indicating the current net position of the Burial Grounds and Gardens of Remembrance Committee as at 25th October 2011. **(BLUE)**
3. Draft budget 2012/13 **(GREEN)**
4. Burial charges for the period 1st April 2011 to 31st March 2012. **(PINK)**
5. Letter dated 15th October 2011 from adjoining landowners of the two 20 foot wide strips of land at Manor Field. **(YELLOW)**

Committee membership

Cllr Mr L Abraham (ex-officio)
Cllr Mr R Burchell
Cllr Mrs J Burns
Cllr Mr R Coates

Cllr Mrs V Fernley
Cllr Mrs A Oxtoby (ex-officio)
Cllr Mr B Ramsay