

NORTHFIELD MANAGEMENT COMMITTEE

**The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent
DA3 8JZ
Telephone 01474 702760. Fax 01474 700496**

07 December 2011

Dear Councillor,

You are invited to attend a committee meeting of the Northfield Management Committee to be held on **Wednesday 14 December 2011 at 10.00am, at Hartley Library, Ash Road, Hartley**. We would like to remind members of the Committee that all original copies of the correspondence contained in the Agenda are brought to the Committee meetings and held on file. If any member wishes to have sight of the correspondence that is not copied with the Agenda, would they please contact the Secretary to the Committee.

Yours sincerely,
**Alison de Jager
Julie Hoad**

A G E N D A

1. **Apologies for absence**
2. **Declarations of Interest**
3. **To approve the minutes of the meeting of 18 November 2011.**
(APPENDIX A WHITE)
4. **Financial Report** **(APPENDIX B PINK)**
5. **Land and Site Maintenance**
 - 5.1 To note that 1kg of wildflower and grass seed has been ordered for the bund and the Milestone School entrance.
 - 5.2 To note that the stakes and ties to support the trees in the copses have been ordered.
 - 5.3 To note that the hedge plants will be collected on 09 December 2011.
 - 5.4 To note that Mr Munday will cut the hedge along the southern boundary as soon as the weather permits.
6. **Soil Association**
 - 6.1 To note that the action summary form has been returned and approved and the licence renewed.
7. **Barnetts Wood and New House Shaw**
 - 7.1 The trees that have been identified by the Tree Surgeon that need to be felled have been marked and a quotation for these works received.
8. **Date of Next Meeting**