

## HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs J Hoad  
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5<sup>th</sup> January 2012

Dear Councillor

You are invited to attend a meeting of the Planning Committee to be held on **Wednesday 11<sup>th</sup> January 2012** commencing at **10.00 a.m.** at **Hartley Library.**

Yours sincerely

Helen Gilder  
Assistant Clerk to the Council

Note: There will be no site visits prior to the meeting.

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### AGENDA

#### 1. Apologies

To receive apologies for absence

#### 2. Declarations of Interest

To receive Members' declarations of interest.

#### 3. Minutes of the previous meeting

To approve as a correct record the minutes of the meeting of the Planning Committee held on 21<sup>st</sup> December 2011. (Annexed)

**Pursuant to Standing Order 1 (d) the Chairman will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.**

#### 4. Planning Applications

To consider the following applications:

| Application no     | Site  | Description  |
|--------------------|---|--|
| SE/11/02943/LBCALT | Hartley House,<br>Ash Road<br><b>(Green Belt)</b> | Installation of replacement windows for outbuilding known as Summer House. |

## 5. Planning Decisions

To receive and note the following planning decisions.

| Application no      | Site                      | Description and SDC decision  | HPC comment   |
|---------------------|---------------------------|---|---|
| SE/11/02658/FUL     | Oakfield, Castle Hill     | The erection of a white PVC double glazed conservatory at the rear of property.<br><br><b>REFUSED</b>   | No objection provided it complies with Green Belt regulations.                    |
| SE/11/02693/FUL     | Windycote, Gresham Avenue | The erection of a conservatory/orangery to rear of domestic dwelling.<br><br><b>GRANTED</b>   | No objection.   |
| SE/11/02809/FUL     | 24, Billings Hill Shaw    | Erection of first floor front extension.<br><br><b>GRANTED</b>  | No objection.   |
| SE/11/02816/CO NVAR | 39, Downs Valley          | Variation of condition 3 – the window in the study on east elevation shall; be obscured glass and non opening at all times of SE/11/01739/FUL – to revised window arrangement to achieve ventilation and fire escape but maintaining the privacy to the adjacent house.<br><br><b>GRANTED</b> | No objection provided that the privacy of neighbouring residents is not impinged. |

## 6. Sevenoaks Residential Character Area Assessment Supplementary Planning Document (SPD) Draft for Consultation (December 2011)

To note a letter dated 3<sup>rd</sup> January 2012, received from Sevenoaks District Council regarding the draft Sevenoaks Residential Character Area Assessment SPD. (Annexed)

## 7. Date of next meeting

**List of circulated documents**

**In order to reduce the amount of photo copying in respect of the background papers relating to this agenda, only members of the committee have been provided with copies of certain documents. Should any member of the Council require copies of the following documents, please contact the Clerk. Copies of all documents listed below are available for inspection in the Parish Office**

1. Minutes of the meeting held on 21<sup>st</sup> December 2011
2. Letter dated 3<sup>rd</sup> January 2012 from Sevenoaks District Council

**Committee membership**

|                                    |                                       |
|------------------------------------|---------------------------------------|
| Cllr Abraham ( <i>ex officio</i> ) | Cllr Mrs Cole                         |
| Cllr Alford                        | Cllr Mrs Oxtoby ( <i>ex officio</i> ) |
| Cllr Burchell                      | Cllr Ramsay                           |
| Cllr Coates                        |                                       |