

NORTHFIELD MANAGEMENT COMMITTEE

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Hartley, Kent
DA3 8JZ
Telephone 01474 702760. Fax 01474 700496

7th September 2007

Dear Councillor,

You are invited to attend a committee meeting of the Northfield Management Committee to be held on **Friday 14th September 2007 commencing at 10.00am in the Viewing Gallery of Ash Green Sports Centre.** We would like to remind members of the Committee that all original copies of the correspondence contained in the Agenda are brought to the Committee meetings and held on file. If any member wishes to have sight of the correspondence that is not copied with the Agenda, would they please contact the Secretary to the Committee.

Yours sincerely,
Jane Redman
Julie Hoad

A G E N D A

1. **Apologies for absence**
2. **Declarations of Interest**
3. **To Approve the minutes** of the meeting held on 27th July 2007 **(APPENDIX A)**
4. **Matters Arising** from those minutes (Not on the Agenda)
5. **Financial Report** **(APPENDIX B)**
6. **Land and Site Maintenance**
 - 6.1 Cutting of Silage/Hay 2007 – To receive a report at the meeting.
 - 6.2 Footpath Barrier leading into Stocks field – The quotation has been accepted and a commencement date for the work is awaited.
 - 6.3 Ragwort removal – Ongoing.
 - 6.5 Weedkilling and Fertilizing of the Play Area – The area has now been fertilized and is awaiting the application of weedkiller.
 - 6.6 Noticeboards on Northfield – Hartley parish council have been testing a product called graffiti shield which has proved effective on treating areas on the Manor Field pavilion. It has been suggested that this product is used to treat all the noticeboards on Northfield.
7. **Recreational Facilities – Horse Riding Route and Football Pitch (APPENDIX C)**
 - 7.1 To receive an up to date report on the Horse Riding Route Facility from Cllr. Mrs Oxtoby.
 - 7.2 To note the minutes of a meeting of the Horse Riding Route Advisory Committee held on 6th August 2007 **(annexed)**.
 - 7.2 Trim Trail on Northfield – Cllr. Mrs Oxtoby to report.
 - 7.3 Proposal to place a football pitch on Northfield – See attached report of meeting with the Director of the New Ash Green Sports Pavilion Limited and letter from the Community and Planning Services Department.

8. Boundaries

8.1 Boundary fence between Courtfield, Cavan and Northfield – Report at the meeting.

8.2 Hedge along the Ash Road boundary – To note the letter received from Kent Highway Services relating to the cutting of the hedge (**annexed**).

8.3 South Ash Boundary Hedge – To note that the quotation to undertake the tidying up of the hedge and the clearance of the area between the post and rail fencing and the original boundary and to remove any brambles, has been accepted and a commencement date for the work is awaited.

9. Barnetts Wood and New House Shaw

9.1 Log Barrier, New House Shaw – Update on condition.

9.2 Quantative Tree Risk Assessment on New House Shaw – To receive a report from the Secretary at the meeting.

9.3 Maintenance programme for Barnetts Wood – Following advice from Independent Woodland Management, Cllr. Barnett has suggested implementing a maintenance programme for Barnetts Wood. He would like the work to be carried out during the autumn/winter of 2007/08. The programme would entail the pruning of 3000 trees (2000 oak and up to 1000 other varieties) to improve their shape at an estimated cost of £1,500 or 50p per tree. Next year it is suggested that the pruning be continued and the trees spaced, (i.e. some removed to make room for the others).

9.4 Cutting of Barnetts Wood – To note that Independent Woodland Management will be undertaking a second cut of the woodland in September.

10. Health and Safety

10.1 Visual Inspection Sheets – The visual inspection sheets for July/August 2007 will be available at the meeting.

10.2 Damage to the field gate at the Church Road entrance and removal of stolen car – The gate leading on to Northfield from Church Road was damaged just after the August Bank Holiday weekend. The gate was rammed and a small red saloon car was left abandoned on Northfield, close to Caling Croft. The matter was reported to the police and the PCSO's from New Ash Green and Warden from Hartley attended the scene. A crime report was completed and arrangements were made for the car (which had been stolen from New Ash Green) to be towed away for forensic tests. Arrangements were put in place immediately for the gate to be repaired as best it could until such time as a new one was put in place.

10.3 Bollard to be placed outside the entrance gate to Church Road – In view of the recent car that got on to Northfield via the Church Road entrance, to discuss the idea of placing a bollard the road side of the gate, to strengthen the security of Northfield. If agreed, quotes to be obtained in time for the next Northfield Management Committee meeting.

10.4 EDF Energy – Nothing further to report from the last meeting.

11. Single Payment and Environmental Stewardship Scheme

11.1 Single Payment Scheme – To note that the modulation figure of £19.79 has been received which is an adjustment of the final figure.

11.2 Soil Association Application – To note that the soil association application has been completed and submitted.

12. Correspondence and Date of Next Meeting

12.1 RAMSAK Rag August/September 2007.

13. Any Other Business