

NORTHFIELD MANAGEMENT COMMITTEE

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Hartley, Kent
DA3 8JZ

Telephone 01474 702760. Fax 01474 700496

20th March 2008

Dear Councillor,

You are invited to attend a committee meeting of the Northfield Management Committee to be held on **Friday 28th March 2008 commencing at 10.00am in the Pavilion, Manor Field, Hartley.** We would like to remind members of the Committee that all original copies of the correspondence contained in the Agenda are brought to the Committee meetings and held on file. If any member wishes to have sight of the correspondence that is not copied with the Agenda, would they please contact the Secretary to the Committee.

Yours sincerely,

Jane Redman

Julie Hoad

A G E N D A

1. **Apologies for absence**
2. **Declarations of Interest**
3. **To Approve the minutes** of the meeting held on Friday 7th March 2008. The minutes of the meeting held on 25th January 2008 were approved at the meeting held on 7th March 2008. **(APPENDIX A)**
4. **Matters Arising** from those minutes (Not on the Agenda)
5. **Financial Report** **(APPENDIX B)**
6. **Land and Site Maintenance**
 - 6.1 Surface water run-off from Northfield – Following the Northfield Management Committee meeting held on 25th January 2008, the Highways Officer was contacted and asked for a timescale for receipt of his report which he had agreed to compile and forward on to the Northfield Management Committee. The Secretary was informed that he was researching in to the history of the soakaway at Oak Lodge and once he had received that information he would be able to progress his report, but could give no timescale as to how long that might be. Both the occupants of Oak Lodge and The Poplars were informed of this by letter on the 30th January 2008. The Secretary will contact the Highways Officer again and see if any further progress has been made.
 - 6.2 Cutting of the field for hay 2008 – Following the Northfield Management Committee meeting held on 25th January 2008, the Secretary checked to see if there was a clause in the specification which provided for a long term contract to be offered for a minimum period of three years, providing both parties were content after Year 1. This was indeed the case and the Contractor would be asked to continue, with a proviso that it was reviewed and that any incremental increase would not be above the rate of inflation.
 - 6.3 Wildflowers on Northfield – To consider planting more wildflowers on Northfield – Cllr. Barnett to report.
 - 6.4 Hedge cutting – To discuss a phased programme of hedge cutting on Northfield – Cllr. Glover to report.

- 6.5 Stile by the Black Lion Public House – TD Munday has been asked to install a step at the bottom of this stile in order to make it more accessible for walkers.
- 6.6 Litter bin close to the stile by the Black Lion Public House – A local resident has asked if the Northfield Committee would consider the provision of a litter bin at this location.
- 6.7 Ragwort Spray – Permission is sought to purchase enough ragwort spray so that it can be sustained throughout the season – Cllr. Barnett to report.
- 6.8 Roundup Spray – Permission is sought to purchase some roundup spray in order to keep any trees from regenerating in areas where they are not required – Cllr. Barnett to report.

7. Recreational Facilities – Horse Riding Route and Junior Football Pitch

- 7.1 Horse Riding Route – To note that the ride will have re-opened on Good Friday (weather conditions permitting).
- 7.2 Provision of an additional entrance for the horse riding route – To consider the provision of an additional entrance, also allowing for disabled access.
- 7.3 Junior Football pitch – Current situation report to be given at the meeting.

8. Boundaries

- 8.1 Boundary fence between Courtfield, Cavan and Northfield – TD Munday has been asked to carry out this work and a progress report will be given at the meeting.
- 8.2 South Ash Boundary Hedge – As in 8.1 above.
- 8.3 Section of hedge along the South Ash Boundary – A request has been received from one of the organisers of the New Ash Green Healthy Lifestyles Walks for this section of hedge to be cut back.

9. Barnetts Wood and New House Shaw

- 9.1 Quantative Tree Risk Assessment on New House Shaw – Despite a deadline being served on the contractor for receipt of the Quantative tree Risk Assessment Report, nothing has been forthcoming.
- 9.2 Maintenance programme for Barnetts Wood – This work will be carried out during April.
- 9.3 Free Trees – These will now be planted during the Autumn.

10. Health and Safety

- 10.1 Visual Inspection Sheets – The visual inspection sheet for December 2007 and January and February 2008 will be available at the meeting.
- 10.2 Bollard to be placed outside the entrance gate to Church Road – An order will be placed with the supplier and the New Ash Green Village Association Greenland workforce will install the bollard.
- 10.3 EDF Energy – To note that the Village Association's Solicitor is awaiting a copy of the full specification of works from EDF energy and is chasing them for the plans to be sent to her as soon as possible.

11. Single Payment, Environmental Stewardship Scheme and Soil Association

- 11.1 Single Payment Scheme – The application form for 2008 has been received for completion.
- 11.2 Environmental Stewardship Scheme – Update at meeting.
- 11.3 Soil Association – The Compliance form has been completed and sent to the Soil Association.

12. Correspondence and Date of Next Meeting

- 12.1 RAMSAK Rag No 94 February/March 2008.

13. Any Other Business